



Instructions for creating an account in Power School



Step 1:

– Go to the PowerSchool Parent Portal at:

<http://cicd99.powerschool.com/public>

- Select language – Spanish or English

PowerSchool

Student and Parent Sign In

Sign In Create Account

Select Language English Español

Nombre de usuario

Contraseña

Forgot Username or Password?

Sign In

Step 2 :

-Click on 'Create Account.' tab

Click on the blue button to 'Create Account.'

PowerSchool

Student and Parent Sign In

Sign In Create Account

Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

Create Account

Step 3:

-Fill out the fields: First Name, Last Name, Email, Desired Username, Password, Re-enter password. *Follow guidelines- 8 characters, 1 upper case and special character.*

Click on the blue button to 'Create Account.'

PowerSchool

Create Parent Account

Parent Account Details

First Name

Last Name

Email

Desired Username

Password

Re-enter Password

Password must: •Be at least 8 characters long •Contain at least one uppercase

Step 4:

This is where you will setup access to ALL your students.

-Enter Student Name Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

-Click blue ENTER button when you are finished entering all of your students

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name	<input type="text"/>
Access ID	<input type="text"/>
Access Password	<input type="password"/>
Relationship	-- Choose

2

Student Name	<input type="text"/>
Access ID	<input type="text"/>
Access Password	<input type="password"/>
Relationship	-- Choose

TO LOG INTO POWER SCHOOL:

-Go to website, Select your Language,

-Enter your username and password

-Click blue SIGN IN

PowerSchool

Student and Parent Sign In

Sign In Create Account

Select Language: Español

Nombre de usuario: Cicero99

Contraseña:

Forgot Username or Password?

Sign In

This is the screen you will see. Select from the navigation menu.

PowerSchool

Welcome

Mickey

Grades and Attendance: Mouse, Mickey

Grades and Attendance Standards Grades

Exp	Last Week					This Week					Course	Q1	Q2	Q3	Q4	Absences
	M	T	W	H	F	M	T	W	H	F						
Attendance Totals															0	

Current Q1 Honor Roll GPA (Q4):
Show dropped classes also

Last Week					This Week					Absences	
M	T	W	H	F	M	T	W	H	F	Q1	YTD
										0	0
Attendance Totals										0	0

Legend

Attendance Codes: Blank=Present | EXC=Excused | UNX=Unexcused | ETAR=Excused Tardy | UTAR=Unexcused Tardy | H=Homebound/Hospital | ISS=In School Suspension | OSS=Out of School Suspension | DISM=Early Dismiss