



CICERO SCHOOL DISTRICT 99
5110 WEST 24TH STREET
CICERO, ILLINOIS 60804
(708) 863-4856

February 27, 2020

Dear Bidder:

The Board of Education ("Board of Education") of Cicero School District 99 (the "District"), Cicero, Illinois is requesting sealed bids for **Summer Exterior Sealant Replacement at Cicero West Elementary School and Columbus West Elementary School.**

The enclosed bid form(s) **must** be used in submitting the sealed bids. The sealed bids will be received at the Administration Building, located at 5110 W. 24th Street, Cicero, Illinois, on or before **March 25, 2020, 2:30 PM** at which time they will be publicly opened and read. Unsigned or late proposals will not be considered. Indicate on the face of the sealed envelope:

SEALED BID for Summer Exterior Sealant Replacement at Cicero West and Columbus West Schools

Opening Time: March 25, 2020 at 2:30PM

There will be a voluntary Pre-bid meeting on March 5, 2020 at 3 PM. Please see Bid Specifications for details.

It is the intention of the Board of Education to award the bid at the **April 8, 2020** regular meeting. The District may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the District all such information for this purpose as the District may request. The District reserves the right to reject any or all bids if the evidence submitted by, or investigation of, such bidder(s) fails to satisfy the District that such bidder(s) is properly qualified to carry out the obligations of the contract and to complete work contemplated therein. The District further reserves the right to waive any minor irregularities or minor defects in the bids, which do not affect the price nor constitute some type of substitution for a designated item, and to accept the bid which is in the best interest of the District. Conditional bids will not be accepted. Strikeouts or addition of conditions or provisions or insertion of substitutes shall be reason for rejecting a bid without any specification of reason for the rejection. Any request for information shall be made to MeriAnn Besonen, Executive Director of Business Affairs, but the response may not be used as a condition to any bid being submitted.

Sincerely,

MeriAnn Besonen

MeriAnn Besonen

Executive Director of Business Affairs/CSBO

CICERO SCHOOL DISTRICT 99
5110 WEST 24TH STREET
CICERO, ILLINOIS 60804
(708) 863-4856

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CICERO SCHOOL DISTRICT 99
5110 WEST 24TH STREET
CICERO, ILLINOIS 60804
(708) 863-4856

REQUEST FOR SEALED BIDS

Cicero School District 99 is requesting sealed bids for **Summer Exterior Sealant Replacement at Cicero West Elementary School and Columbus West Elementary School**. Bids must be received at the Business Office at 5110 W. 24th Street, Cicero, Illinois, 60804, before **March 25, 2020 at 2:30PM**. Unsigned or late bids will not be considered.

BIDDING INSTRUCTIONS

1. The bids must be submitted only on the forms attached. The bids shall be in a sealed envelope, properly marked with the title:
SEALED BID for Summer Exterior Sealant Replacement at Cicero West and Columbus West Schools
Opening Time: March 25, 2020 at 2:30 PM."
- Oral, telephonic, telegraphic, or facsimile transmitted bids will not be accepted.
2. The District does not assume the responsibility for **delayed postal deliveries** and **does not** recognize postmarks as representing the fact that a bid has been "received" by the District before the specified deadline. The Bidder assumes all risk for any delay or defect in the submission of the bid.
3. All bids shall be submitted with each document being fully and properly completed. No claim for relief because of errors or omissions in the bid will be considered, and bidders will be held strictly to the bids as submitted. Bids shall be executed by a principal of the bidder duly authorized to execute contracts. The bidder's name shall be fully stated. Should bidders find any discrepancies in, or omissions from, any of the documents, or be in doubt as to their meanings, they shall advise the Executive Director of Business Affairs, at (708) 863-4856 or mbesonen@cicd99.edu, no later **than 4 p.m. (on March 13, 2020)**, who will issue the necessary clarifications to all prospective bidders by means of addenda, as may be appropriate.
4. Bids may be withdrawn by letter or in person **prior** to the time and date established for the opening of bids.

5. Where the specifications indicate a particular brand or manufacturer's catalog number, it shall be understood to mean that or an equivalent. It is the intent of this specification to define essential minimum requirements as to the quality of material, construction, finish, and overall workmanship. Where no brand is indicated, vendor shall specify a brand.
6. Each bidder submitting a bid on a brand other than those specified shall include with the bid a full listing of the features of the product, manufacturing plant location, current catalog picture and detailed specifications on the brand proposed. **Failure to do so may eliminate the bid from consideration.** The District reserves the right to make the final determination, in its sole discretion, as to the comparability of the specifications.
7. Bidders must complete, date and sign the affidavits and certifications accompanying this bid document. **Failure to do so may result in rejection of the bid.** Bidders agree to comply with all pertinent statutes of the State of Illinois relative to employment in connection with public contracts including, but not limited to, the pertinent provisions of the Illinois Fair Employment Practices Act, as amended; and agree that no unfair employment practice as defined therein, be committed by the bidder, its subcontractor, suppliers of materials or services to the bidder or his subcontractors, or any labor organization furnishing skilled or unskilled labor to the bidder or his subcontractors.
8. The District may require, upon request, evidence as to the financial stability of a bidder. Upon request, the bidder shall provide the following information to the District within 48 hours:
 - A. The name of any owner or co-owner, equity of each co-owner or corporate offices of the entity submitting the bid, and the name, address, and business telephone number of each such person(s).
 - B. The last financial statement and balance sheet of the bidder, including a specification in detail of all loans outstanding, or a copy of the last certified annual audit.
9. The School District reserves the right to request samples of products to determine comparability. Samples of items must be furnished free of charge to the School District. Individual samples must be labeled with the Bidder's name, bid number, item reference, manufacturer's brand name and number.
10. The School District reserves the right to review all bids submitted for a period of sixty (60) days after the bid due date.
11. The District, through its Executive Director of Business Affairs, will make such investigation as is necessary to determine the ability of the bidder to fulfill bid requirements. The bidder shall furnish such information as may be requested and shall be prepared to show financial data or other information the District deems necessary to evaluate the financial stability of the bidder.
12. The District reserves the right to reject any and all bids, to waive any technicalities in the bid and to award each item to different vendors or all items to a single vendor and to

determine whether in the opinion of the Board of Education: (a) an equal or alternate is a satisfactory substitute, (b) an early delivery date is entitled to more consideration than price, (c) an earlier delivery date is to be disregarded because of the reputation of the vendor for not meeting delivery dates, (d) a vendor is not a responsible vendor and should be disregarded and (e) what exceptions or deviations from written specifications will be accepted. The Board of Education will authorize the release of purchase orders upon acceptance of proposals. In the event of pricing errors, the prices bid by the bidder will prevail and be considered accurate.

13. The District is exempt from paying Illinois Use Tax (Ill. Rev. State., ch. 120, Para. 439.3) and sales to the Board are exempt from Illinois Retailer's Occupation Tax (Ill. Rev. Stat., ch. 120, Para. 441).
14. The District is exempt from paying Federal Excise Taxes (I.R.S. ch. 32, subchapter G, para. 4221).
15. Cicero School District 99 is Tobacco Free in all buildings and on its grounds. No employees of the successful bidder or any subcontractors may violate this provision.
16. As required by law, labor estimates for this project shall be based upon those prevailing wage assignments as indicated by the Illinois Department of Labor, appropriate trade, and municipality specification work shall be performed in Cook County.
17. The District supports national and local efforts for recycling. Bidders are encouraged to offer recycled supplies and materials as bid alternatives. Notations are to be included as to the percentage of recycled products in each item.

GENERAL TERMS & CONDITIONS

1. All bids submitted shall be guaranteed for a period of not less than one year (365 days) from the date of bid opening and shall be considered firm price upon receipt of a District purchase order. Bidder shall fill in the words "NO BID" in unused spaces on the attached form.
2. The successful bidder will be required to enter into a contract incorporating the terms and conditions of this bid.
3. The successful bidder shall purchase and maintain such insurance as will protect the successful bidder from claims set forth below which may arise out of, or result from, the successful bidder's operations under the contract whether the operations be by the bidder, by a subcontractor, or by anyone employed by them. Such insurance shall be acquired for and on behalf of the successful bidder in protecting the bidder from claims for damages for bodily injuries, including sickness or disease, death and for care and loss of services, as well as from claims for property damages, including loss of use, which may arise from operations under the contract, whether such operations be by the bidder or anyone directly or indirectly employed by him or her. The successful bidder shall carry the following insurance coverage and types at a minimum:
 - A. Commercial General Liability: Coverage shall have minimum limits of \$1,000,000 each occurrence, and \$3,000,000 aggregate combined single limit for bodily injury liability and property damage liability, with a \$5,000,000 umbrella. This shall include premises and operations, independent contractors, products and complete operations, contractual liability, and personal injury liability.
 - B. Business and Vehicular Liability: Coverage shall have minimum limits of \$1,000,000 per accident for bodily injury liability and property damage liability. This shall include owned vehicles, hired and non-owned vehicles, and employee non-ownership.
 - C. Property Insurance: Coverage shall be all risk and shall be in a broad form basis, including coverage for explosion, collapse, and damage in and around District property. The coverage also should include off-site and in-transit liability.
 - D. Worker's Compensation
 - a. State: Statutory
 - b. Applicable Federal: Statutory
 - c. Employer's Liability: \$100,000 per Accident
\$500,000 Disease, Policy Limit
\$100,000 Disease, Each Empl.

The successful bidder shall be responsible for all losses which fall under any deductibles on required insurance coverage.

If subcontractors are employed, the successful bidder shall procure and maintain bodily injury and property damage liability insurance for and on behalf of the bidder for claims and damages arising out of acts of subcontractors in the same amounts as required for claims and damages arising out of acts of the successful bidder.

4. The Vendor agrees to defend, indemnify and hold harmless the District, its Board of Education members, employees, agents, officers and officials from and against all liabilities, losses, penalties, damages and expenses, including costs and attorney fees, arising out of all claims, liens, damages, obligations, actions, suits, judgments or settlements, or causes of action, of every kind, nature and character (collectively "Claims") arising or alleged to arise out of the acts or omissions of the Vendor, its officers, agents, employees and subcontractors in the performance of the Contract. The foregoing obligation extends to and is intended to encompass any and all Claims that the Services infringe, misappropriate, or otherwise violate any confidentiality, proprietary, or intellectual property right of a third party.
5. The successful contractor will comply with all applicable State and Federal laws as they relate to employee safety, including, but not limited to AHERA, OSHA, Confined Space Entry, Employee Right to Know, Respiratory Protection, NESHAP, Lock Out Tag Out, etc.
6. In the event a bidder damages the District's property, the bidder shall, at the bidder's sole cost, restore the property or any surrounding area. Such restoration shall be to a condition at least equivalent to the condition of the affected area immediately before the destruction or damage. If the bidder does not repair such damage within 14 days after receiving written notice from the District, or such lesser time if the District determines the damage creates an emergency situation, the District may repair the damage and the bidder shall reimburse the District for the costs the District incurs within 14 days after the District provides a written invoice to the bidder.
7. If any person employed on the work site were, in the opinion of the District project manager, intemperate, disorderly, incompetent, willfully negligent or dishonest in the performance of his/her duties, he or she shall be directed by the contractor to cease work and vacate the job site immediately.
8. During the performance of the work contemplated herein (whether or not federal funds are involved) the bidder agrees as follows:
 - A. The bidder will not unlawfully discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, age, order of protection status, marital status, physical or mental disability, military status, sexual orientation, pregnancy, or unfavorable discharge from military service, as those terms are defined in the Illinois Human Rights Act, (775 ILCS 5/1-10 et. seq. (hereinafter "unlawful discrimination"). The bidder will take affirmative action to ensure the applicants are employed, and that employees are treated equally during employment, without unlawful discrimination. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or

termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The bidder agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

B. Bidders will, in all solicitations or advertisements for employees placed by or on behalf of the bidder, state that all qualified applicants will receive consideration for employment without unlawful discrimination.

9. If applicable, vendor shall authorize and be subject to criminal history records checks and checks of the Statewide Sex Offender Database and Statewide Child Murderer and Violent Offender Against Youth Database, as required by the Illinois School Code. Within ten days after the date of the Notice of Award, the successful bidder shall enter into a formal contract with the District and shall provide a Performance Bond and a Labor and Material Payment Bond, each in the full amount of the contract. Each bond shall be in accordance with AIA Document A311. The successful bidder shall pay the cost of premiums for said bonds. The bonds shall be signed and sealed by an authorized representative of the bonding company and authorized officer or representative of the successful bidder, and a certificate of the authority of those signing the bonds, if not officers, shall be attached thereto.

The Performance Bond and the Labor and Material Payment Bond shall guarantee the performance of the duties placed on the successful bidder by the Prevailing Wage Act, to the extent applicable, as well as all other duties undertaken pursuant to the contract with the District, and shall indemnify the District from any liability or loss resulting to the District from any failure of the successful bidder or its subcontractor(s) to fully perform each or all of said duties.

The Performance Bond and the Labor and Material Payment Bond shall be placed with a Surety company or companies having a policy holder's rating not lower than "A" and a financial rating not lower than "AAA" in Best's Insurance Guide (current edition).

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Submittal Checklist

Remember to submit the following items with your bid. Failure to do so may result in rejection of the bid.

- ☐ Signed Bid Proposal with Federal Employee Identification or Social Security Number
- ☐ Sample of Caulk (if substituted)
- ☐ Non-Collusion Affidavit signed and notarized
- ☐ Vendor's Certification for Illinois Drug-Free Work Place Act Signed by Representative and Attester
- ☐ Certification of Compliance with Illinois Human Rights Act
- ☐ Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion
- ☐ Minority and Women Owned Business Concern Representation
- ☐ Certificate Regarding Prevailing Wages and Equal Employment Opportunities
- ☐ Reference Sheet
- ☐ Statement of No Interest (if applicable)
- ☐ Any necessary Literature or information (if applicable)

CICERO SCHOOL DISTRICT 99

NON-COLLUSION AFFIDAVIT

STATE OF ILLINOIS

)
) SS
)

COOK COUNTY

The undersigned bidder or agent, being duly sworn, on oath that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him/her, entered into any combination, collusion or agreement with any person relative to the price to bid by anyone at such letting, nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He/she further says that no persons or persons, firms or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

Vendor or Agent

For: _____
Firm or Corporation

Subscribed and sworn to before me this _____ day of _____, 20__.

My Commission Expires: _____

Signature of Notary Public: _____

CERTIFICATION

The bidder hereby certifies that the bidder is not barred from bidding on this contract as a result of a violation of either bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended, and that the bidder hereby certifies that it can enter into the contract provided herein and further acknowledges that the contract may be void if this certification is deemed false.

Signature

CICERO DISTRICT 99

CERTIFICATION OF COMPLIANCE WITH ILLINOIS DRUG FREE WORKPLACE ACT

Business Name: _____

Address: _____

Telephone: _____ Fax: _____

The undersigned contractor hereby certifies (check the one that applies):

_____ Having fewer than twenty-five (25) employees, it is not subject to the requirements of Section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3).

_____ Having twenty-five (25) or more employees, it shall provide a drug-free workplace pursuant to Section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3) for all employees engaged in the performance of work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and further certify that the bidder is not eligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

_____ As an individual, it shall comply with Section 4 of the Illinois Drug Free Workplace Act (30 ILCS 580/4) and will refrain from the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the contract.

By:

Signature

Printed Name of Signer

Printed Title of Signer

Date

Attest:

If a corporation

Signature

Printed Name of Signer

Printed Title of Signer

Date

CICERO SCHOOL DISTRICT 99

CERTIFICATION OF COMPLIANCE WITH ILLINOIS HUMAN RIGHTS ACT

All successful contractors must comply with the provisions of the Illinois Human Rights Act dealing with equal employment opportunities (Section 2-105, 775 ILCS 5/2-105) including equality of employment opportunity and the regulations of the Department of Human Rights of the State of Illinois and also must provide for the adoption and implementation of written sexual harassment policies. The contract with the successful bidder will provide for this requirement. The statutory provisions require that the written sexual harassment policy include at a minimum the following information: (i) the illegality of sexual harassment, (ii) the definition of sexual harassment under Illinois law, (iii) a description of sexual harassment, utilizing examples; (iv) a vendor's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and the Human Rights Commission; (vi) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act.

Firm Name: _____

Address: _____

Signature of Officer _____

Title: _____

Subscribed and sworn to

Before me this _____ day

of _____, 20__

Notary Public

ILLINOIS STATE BOARD OF EDUCATION
Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Orders 12549 and 12689. Debarment and Suspension, 2 CFR part 3485, including Subpart C Responsibilities of Participants Regarding Transactions (also see federal guidance at 2 CFR part 180). Copies of the regulations may be obtained by contacting the Illinois State Board of Education.

BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS BELOW.

CERTIFICATION

The prospective lower tier participant certifies, by submission of this Certification that:

- (1) Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- (2) It will provide immediate written notice to whom this Certification is submitted if at any time the prospective lower tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances;
- (3) It shall not knowingly enter any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated;
- (4) It will include the clause titled Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions;
- (5) The certifications herein are a material representation of fact upon which reliance was placed when this transaction was entered into; and
- (6) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this Certification.

Organization Name	PR/Award number or Project Name
Name and Title of Authorized Representative	
Signature/Date	

Instructions for Certification

1. By signing and submitting this Certification, the prospective lower tier participant is providing the certifications set out herein.
 2. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
 3. Except for transactions authorized under paragraph 3 above, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
 4. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used herein, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549 and Executive Order 12689. You may contact the person to which this Certification is submitted for assistance in obtaining a copy of those regulations.
 5. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to check the "GSA Government Wide System for Award Management Exclusions" (SAM Exclusions) at <http://www.sam.gov>.
 6. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required herein. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- ISBE 85-24 (11/05)

CICERO SCHOOL DISTRICT 99

MINORITY, PERSON WITH DISABILITY-OWNED, AND FEMALE-OWNED BUSINESS CONCERN REPRESENTATION

Minority-Owned Business: a business which is at least 51% owned by one or more minority persons (as defined in Business Enterprise for Minorities, Females, and Persons with Disabilities Act) or in the case of a corporation, at least 51% of the stock in which is owned by one or more minority persons; and the management and daily business operations of which are controlled by one or more of the minority individuals who own it.

Individuals who certify that they are members of minority groups (African Americans, Hispanic Americans, Native Americans, Asian-Pacific Americans, Asian-Indian Americans, and other minorities) are to be considered minority-owned enterprises.

Female-Owned Business: a business which is at least 51% owned by one or more females (as defined in Business Enterprise for Minorities, Females, and Persons with Disabilities Act), or, in the case of a corporation, at least 51% of the stock in which is owned by one or more females; and the management and daily business operations of which are controlled by one or more of the females who own it.

Business Owned by a Person with Disability: a business that is at least 51% owned by one or more persons with a disability (as defined in Business Enterprise for Minorities, Females, and Persons with Disabilities Act) and the management and daily business operation of which are controlled by one or more of the persons with disabilities who own it. A not-for-profit agency for persons with disabilities that is exempt from taxation under Section 501 or the Internal Revenue Code of 1986 is also considered a "business owned by a person with a disability."

The definitions above are adopted from the Business Enterprise for Minorities, Females, and Persons with Disabilities Act, 30 ILCS 575/1 et. seq.

The District shall rely on written representations of concerns regarding their status as minority/female-owned businesses.

VENDORS MUST COMPLETE THE SECTION BELOW AND RETURN THIS FORM WITH THEIR BID. FAILURE TO DO SO MAY RENDER THE OFFEROR'S BID NOT RESPONSIVE.

A. Representation. The offeror represents that it is (), a minority-owned Business concern.

B. Representation. The offeror represents that it is (), a female-owned Business concern.

C. Representation. The offeror represents that it is (), a disabled-owned Business concern.

Please Check Appropriate Boxes

☐ African American (AFRAM) ☐ Caucasian (CAUC) ☐ Native American (NAAM)

☐ Hispanic American (HISP) ☐ Asian-Pacific (ASIAP) ☐ Asian-Indian (ASIAI)
American American

☐ Other _____
(Please Identify) ☐ Female Owned (F)

Company Name _____ Address _____

City _____ State _____ Zip _____

Phone _____ Fax# _____ FEIN# _____

Signature of Company Official _____

Title _____ Date _____

CICERO SCHOOL DISTRICT 99

PREVAILING WAGES & EQUAL EMPLOYMENT OPPORTUNITIES

The undersigned hereby certifies that the Firm listed below is in compliance with and intends to be in compliance with at all times Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e. *et. seq.*, the Public Works Employment Discrimination Act, 775 ILCS 10/0.01, *et. seq.*, the Illinois Human Rights Act, 775 ILCS 5/1-101, *et. seq.*, Fair Labor Standards Act of 1938, 29 U.S.C. §201, *et. seq.*, the Minimum Wage Law, 820 ILCS 105/1, *et. seq.* and the Prevailing Wage Act, 820 ILCS 130/0.01, *et. seq.*

Firm Name: _____

By: _____
(Authorized Agent of Firm)

Title

Subscribed and sworn to

Before me this _____ day

of _____, 20_____

Notary Public

CICERO SCHOOL DISTRICT 99

REFERENCE SHEET

Please submit the names of accounts for whom you have provided services or similar services required herein.

1. Name _____
 Address _____

 Contact Person _____
 Telephone # _____

Length of time service has been provided _____

Summary of project/services:

2. Name _____
 Address _____

 Contact Person _____
 Telephone # _____

Length of time service has been provided _____

Summary of project/services:

3. Name _____
 Address _____

 Contact Person _____
 Telephone # _____

Length of time service has been provided _____

Summary of project/services:

CICERO SCHOOL DISTRICT 99

STATEMENT OF NO INTEREST

NOTE: If you are unable to submit a proposal for this work, please complete and return this form immediately.

The Business Office of Cicero School District 99 wishes to keep its vendors list file current. If for any reason you cannot supply the commodity/service noted on the attached solicitation, this form must be completed and returned to remain on the particular vendor list for future projects of this type.

We, the undersigned, have declined to submit a proposal on:

Proposal Name: _____

We are unable to submit a proposal for this work due to the following:

- | | |
|---|-----------------------------------|
| ___ Too busy at this time | ___ Unable to meet specifications |
| ___ Bond requirement | ___ Not engaged in this type work |
| ___ Insurance requirement | ___ Site location too distant |
| ___ Length of time required to obtain payment | |
| ___ Project is ___ too large ___ too small | |
| ___ Remove us from your bidder's list for this commodity/service | |
| ___ Other (specify below) | |
| ___ Do you wish to be considered in the future for similar projects? ___ Yes ___ No | |

REMARKS:

Signature: _____

Name & Title: _____

Firm: _____

Phone: _____

Fax: _____

E-mail: _____

Address:

_____	_____	_____	_____
Street Address	City	State	Zip-Code

Date: _____

Return to: MeriAnn Besonen
Executive Director of Business Affairs/CSBO
Cicero School District 99
5110 W, 24th Street
Cicero, IL 60804

Scope of Work

Cicero School District 99 is located in Cicero, Illinois. Two (2) of the District's school buildings, Cicero West and Columbus West, are in need of sealant repairs to the exterior of the buildings.

The Work can start as soon as school is dismissed for the 2019-2020 academic year, and must be completed by July 31, 2020. The Bidder is responsible for clean-up after the work is complete.

BID SPECIFICATIONS:

Drawings and bid specifications are contained in Attachment A (Cicero West) and Attachment B (Columbus West).

There will be a Voluntary pre-bid meeting at Cicero West School, beginning at **3:00 PM on March 5, 2020**. Travis Couch will meet you in the school office and will give you a tour of the building. You will then travel to Columbus West for the rest of the tour.

Building Locations

Cicero West
4937 W. 23rd Street
Cicero IL, 60804
Building Square Feet – 106,935

Columbus West
5425 West 31st Street
Cicero IL, 60804
Building Square Feet – 122,102

Project Manager

Travis Couch
TCouch@cicd99.edu
Phone: 708-805-8218

Note: Mr. Couch will be your only contact after the project begins.

CICERO SCHOOL DISTRICT 99

BID PROPOSAL

We hereby agree to furnish the heretofore named articles as shown at the prices stated within the delivery time allotted and that quantity and quality will be in conformance with the stated specifications. The signing of this bid form is construed as acceptance of all provisions contained herein.

Authorized Rep.

Name: _____
Please print

Signature: _____ Date: _____

Title: _____ E-mail Address: _____

Name of Firm: _____

Address: _____

Phone Number: _____ FEIN/Social Security #: _____

Fax Number: _____ Website address: _____

Does the company have a current contract with the State of Illinois? Yes _____ No _____

ADDENDA ACKNOWLEDGMENT

The undersigned acknowledges receipt of the following addenda: (List by number and date appearing on each addendum).
If all addendums are not acknowledged, the bid may be considered non-responsive.

<u>Addendum #</u>	<u>Dated</u>	<u>Addendum #</u>	<u>Dated</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

CICERO SCHOOL DISTRICT 99
BID QUOTE FORM

Summer Exterior Sealant Replacement at Cicero West and Columbus West 2020

Description	Cicero West	Columbus West	Total
Labor	\$	\$	\$
Materials	\$	\$	\$
Total	\$	\$	\$

Addition Requirements:

Comments:

Additional Tuck-pointing

Description	Cost (I.E.) Per hr.
Time	
Materials	

Addition Requirements:

Comments:

ATTACHMENT A

2/24/2020 2:16:59 PM
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PROJECT:

OWNER:

ISSUANCE:

CICERO WEST SEALANT REPLACEMENT

Civero West Elementary School

4937 WEST 23RD STREET
CICERO, ILLINOIS 60804

CICERO SCHOOL DISTRICT #99

5110 WEST 24TH STREET
CICERO, ILLINOIS 60804

ISSUED FOR BID - February 27, 2020

ARCHITECT

FGM Architects Inc.
1211 West 22nd Street
Oak Brook, Illinois 60523
Phone : 630.574.8300
www.fgmarchitects.com

CERTIFICATIONS

JOINT SEALANT NOTES

- 1.1 PROJECT CONDITIONS
A. Do not proceed with installation of joint sealants under the following conditions:
1. When ambient and substrate temperature conditions are outside limits permitted by joint-sealant manufacturer or are below 40 deg F (5 deg C).
2. When joint substrates are wet.
3. Where joint widths are less than those allowed by joint-sealant manufacturer for applications indicated.
4. Where contaminants capable of interfering with adhesion have not yet been removed from joint substrates.
- 2.1 JOINT SEALANTS: GENERAL
A. Compatibility: Provide joint sealants, backings, and other related materials that are compatible with one another and with joint substrates under conditions of service and application, as demonstrated by joint-sealant manufacturer, based on testing and field experience.
- 2.2 SILICONE JOINT SEALANTS
A. Single-Component, Nonsag, Neutral-Curing Silicone Joint Sealant: ASTM C 920, Type S, Grade NS, Class 100FS, for Use RT
1. Products: Subject to compliance with requirements, provide one of the following
a. Dow Corning Corporation: 790
b. Piceira Corporation: 301 NS
c. Sika Corporation, Construction Products Division: Sikasil-WS 290
- 2.3 JOINT SEALANT BACKING
A. General: Provide sealant backings of material that are nonstaining; are compatible with joint substrates, sealants, primers, and other joint fillers; and are approved for applications indicated by sealant manufacturer based on field experience and laboratory testing.
B. Cylindrical Sealant Backings: ASTM C 1330, Type C (closed-cell material with a surface skin) Type O (open-cell material) Type B (bicellular material with a surface skin) or any of the preceding types, as approved in writing by joint-sealant manufacturer for joint application indicated; and of size and density to control sealant depth and otherwise contribute to producing optimum sealant performance.
- 2.4 MISCELLANEOUS MATERIALS
A. Primer: Material recommended by joint-sealant manufacturer where required for adhesion of sealant to joint substrates indicated, as determined from preconstruction joint-sealant-substrate tests and field tests.
B. Cleaners for Nonporous Surfaces: Chemical cleaners acceptable to manufacturers of sealants and sealant backing materials, free of oily residues or other substances capable of staining or harming joint substrates and adjacent nonporous surfaces in any way, and formulated to promote optimum adhesion of sealants to joint substrates.
C. Masking Tape: Nonstaining, nonabsorbent material compatible with joint sealants and surfaces adjacent to joints.

- 3.1 EXAMINATION
A. Examine joints indicated to receive joint sealants, with Installer present, for compliance with requirements for joint configuration, installation tolerances, and other conditions affecting joint sealant performance.
B. Proceed with installation only after unsatisfactory conditions have been corrected.

- 3.2 PREPARATION
A. Surface Cleaning of Joints: Clean out joints immediately before installing joint sealants to comply with joint-sealant manufacturer's written instructions and the following requirements:
1. Remove all foreign material from joint substrates that could interfere with adhesion of joint sealant, including dust, joints (except for permanent, protective coatings tested and approved for sealant adhesion and compatibility by sealant manufacturer), old joint sealants, oil, grease, waterproofing, water repellents, water, surface dirt, and frost.
2. Clean porous joint substrate surfaces by brushing, grinding, mechanical abrading, or a combination of these methods to produce a clean, sound substrate capable of developing optimum bond with joint sealants. Remove loose particles remaining after cleaning operations above by vacuuming or blowing out joints with oil-free compressed air. Porous joint substrates include the following:
a. Masonry
b. Concrete
3. Remove balance and form-release agents from concrete
B. Joint Priming: Prime joint substrates where recommended by joint-sealant manufacturer or as indicated by preconstruction joint-sealant-substrate tests or prior experience. Apply primer to comply with joint-sealant manufacturer's written instructions. Confine primers to areas of joint-sealant bond; do not allow spillage or migration onto adjoining surfaces.
C. Masking Tape: Use masking tape where required to prevent contact of sealant or primer with adjoining surfaces that otherwise would be permanently stained or damaged by such contact or by cleaning methods required to remove sealant smears. Remove tape immediately after tooling without disturbing joint seal.

- 3.3 INSTALLATION OF JOINT SEALANTS
A. General: Comply with joint-sealant manufacturer's written installation instructions for products and applications indicated, unless more stringent requirements apply.
B. Sealant Installation Standard: Comply with recommendations in ASTM C 1193 for use of joint sealants as applicable to materials, applications, and conditions indicated.
C. Install sealant backings of kind indicated to support sealants during application and at position required to produce cross-sectional shapes and depths of installed sealants relative to joint widths that allow optimum sealant movement capability.
1. Do not leave gaps between ends of sealant backings.
2. Do not stretch, twist, puncture, or tear sealant backings.
3. Remove absorbent sealant backings that have become wet before sealant application and replace them with dry materials.
D. Install sealants using proven techniques that comply with the following and at the same time backings are installed:
1. Place sealants so they directly contact and fully wet joint substrates.
2. Completely fill recesses in each joint configuration.
3. Produce uniform, cross-sectional shapes and depths relative to joint widths that allow optimum sealant movement capability.
E. Tooling of Nonsag Sealants: Immediately after sealant application and before skinning or curing begins, tool sealants according to requirements specified in subparagraphs below to form smooth, uniform beads of configuration indicated; to eliminate air pockets; and to ensure contact and adhesion of sealant with sides of joint.
1. Remove excess sealant from surfaces adjacent to joints.
2. Use tooling agents that are approved in writing by sealant manufacturer and that do not discolor sealants or adjacent surfaces.
3. Provide concave joint profile per Figure 8A in ASTM C 1193, unless otherwise indicated.

- 3.4 CLEANING
A. Clean off excess sealant or sealant smears adjacent to joints as the Work progresses by methods and with cleaning materials approved in writing by manufacturers of joint sealants and of products in which joints occur.

- 3.5 PROTECTION
A. Protect joint sealants during and after curing period from contact with contaminating substances and from damage resulting from construction operations or other causes so sealants are without deterioration or damage at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, cut out and remove damaged or deteriorated joint sealants immediately so installations with repaired areas are indistinguishable from original work.

SEALANT NOTES

INDEX OF DRAWINGS	
SHEET NUMBER	SHEET NAME
GENERAL	
G1.0.0	COVER SHEET
ARCHITECTURAL	
A3.1.0	EXTERIOR BUILDING ELEVATIONS
A3.1.1	EXTERIOR BUILDING ELEVATIONS
A3.1.2	EXTERIOR BUILDING ELEVATIONS

1. DO NOT SCALE THE DRAWINGS. THE DRAWINGS ARE NOT NECESSARY TO SCALE. THE CONTRACTOR SHALL VERIFY ALL CONDITIONS AND DIMENSIONS AT THE JOB SITE PRIOR TO THE START OF CONSTRUCTION. IF DISCREPANCIES ARE FOUND, THE OWNER AND ARCHITECT SHALL BE NOTIFIED FOR CLARIFICATION BEFORE COMMENCING THE WORK. EXPLICIT DIMENSIONS SHALL HAVE PRECEDENCE OVER SCALE.
2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE REQUIREMENTS OF THE APPLICABLE CODES.
3. THE OWNER WILL NOT ACCEPT REQUESTS FOR ADDITIONAL COSTS FOR WORK CONDITIONS WHICH CAN BE REASONABLY ASCERTAINED FROM THE DRAWINGS AND SPECIFICATIONS.
4. ASBESTOS-CONTAINING MATERIALS, LEAD-CONTAINING PAINT OR OTHER INDUSTRY RECOGNIZED HAZARDOUS MATERIALS OR TOXIC SUBSTANCES SHALL NOT BE USED ON THIS PROJECT.
5. ALL DISSIMILAR METALS SHALL BE EFFECTIVELY ISOLATED FROM EACH OTHER TO AVOID GALVANIC REACTION.
6. CONTRACTOR'S RESPONSIBILITY FOR DAMAGE DURING CONSTRUCTION: THE CONTRACTOR WILL REPAIR AND/OR REPLACE ALL DAMAGED MATERIALS TO NEW CONDITION.
7. ALL REFUSE AND DEBRIS SHALL BE REMOVED FROM THE SITE AND LEGALLY DISPOSED OF BY THE CONTRACTOR.

DRAWING INDEX

GENERAL NOTES

NO.	DATE	DESCRIPTION	ISSUANCE
	02/27/2020	ISSUED FOR BID	

FGM ARCHITECTS

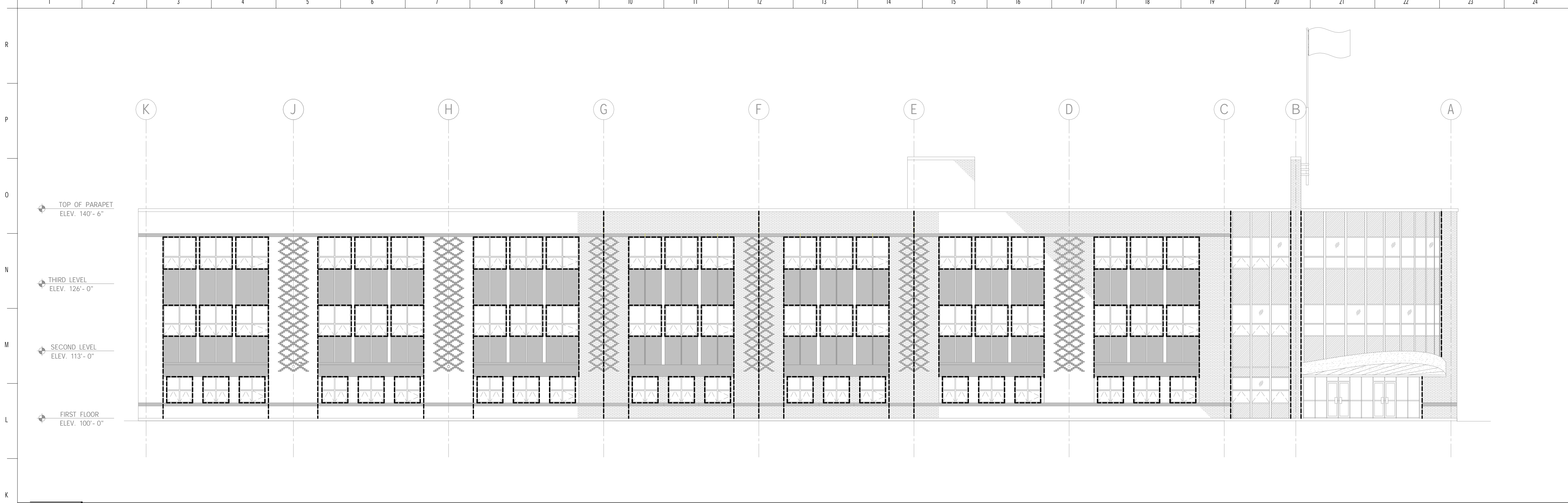
1211 WEST 22ND STREET
OAK BROOK, ILLINOIS 60523
630.574.8300 (O)
#151-003626

CICERO WEST SEALANT REPLACEMENT
CICERO SCHOOL DISTRICT #99
4937 West 23rd Street
Cicero, IL 60804
COVER SHEET

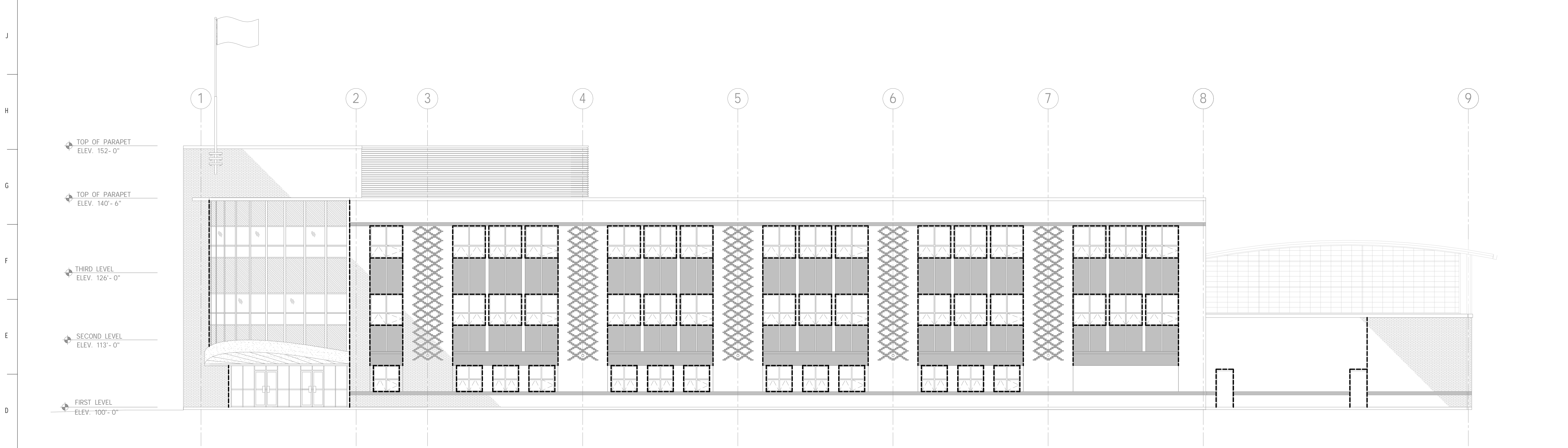
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JOB NO. 20-2816.01
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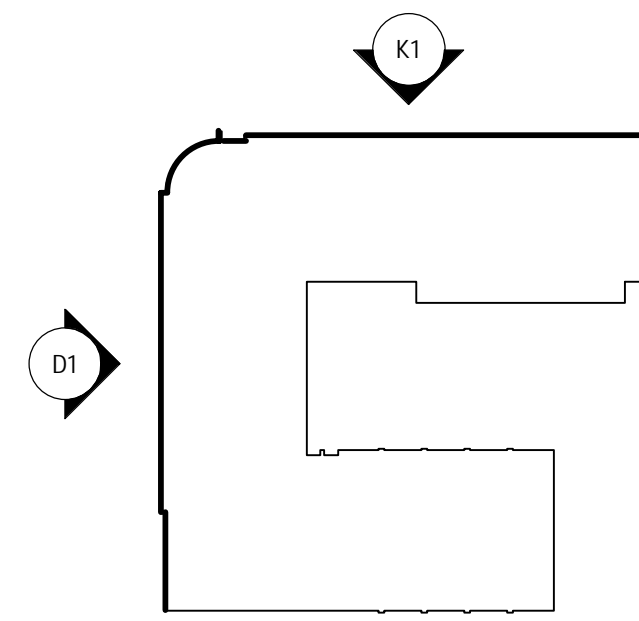
K1 EXTERIOR BUILDING ELEVATION - NORTH
1/8" = 1'-0"



D1 EXTERIOR BUILDING ELEVATION - WEST
1/8" = 1'-0"

----- REMOVE AND REPLACE BACKER
ROD AND SEALANT

LEGEND



KEY PLAN

NO.	DATE	DESCRIPTION	ISSUANCE
1	02/27/2020	ISSUED FOR BID	

FGM ARCHITECTS

1511 W. 25th St. Suite 700
Oak Brook, IL 60155
630.574.8300 (O)
#151-083525

CICERO WEST SEALANT REPLACEMENT

CICERO SCHOOL DISTRICT #99

4937 West 23rd Street

Cicero, IL 60804

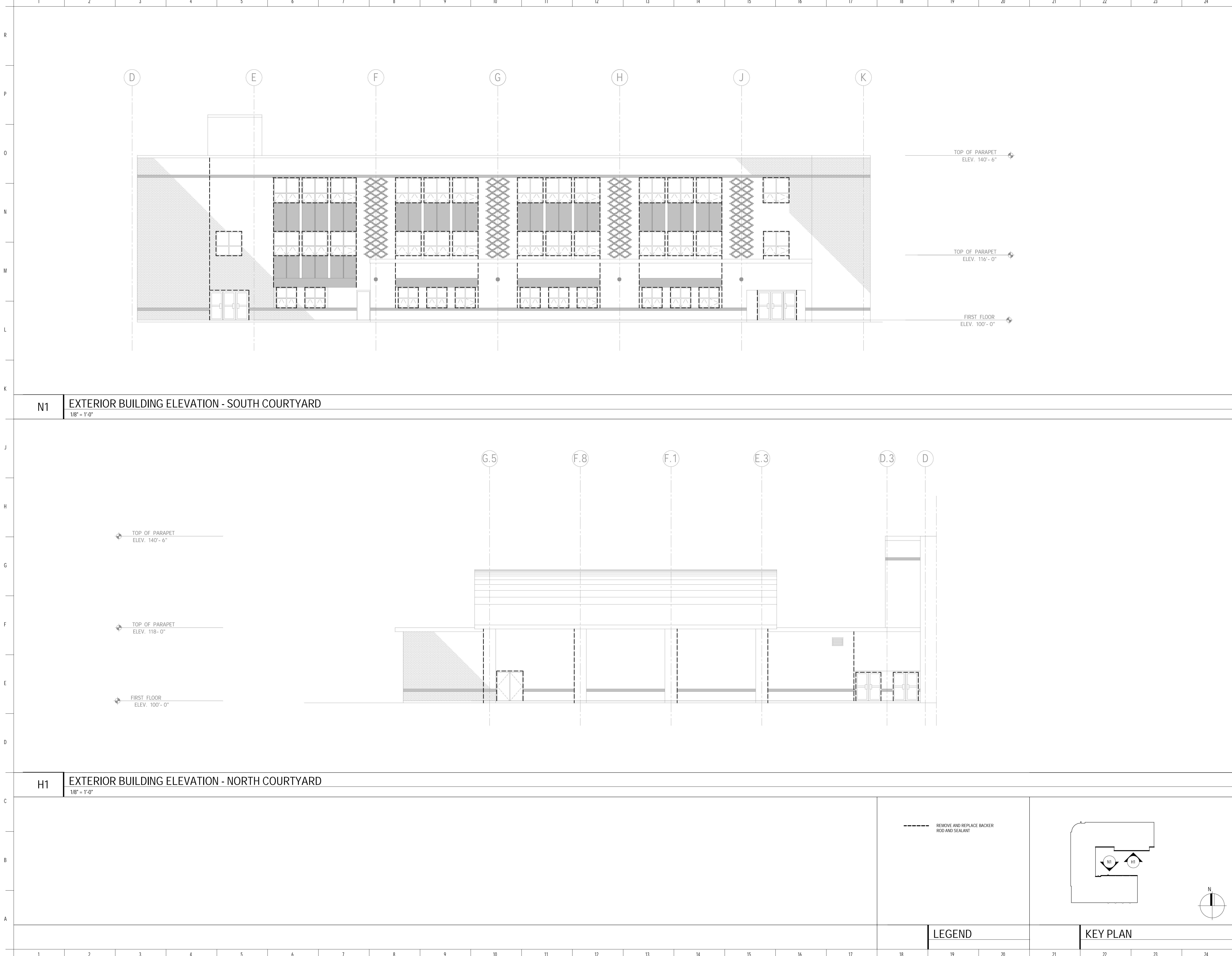
EXTERIOR BUILDING ELEVATIONS

SHEET NO.

A3.1.0

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ISSUANCE	
NO.	DATE
1	02/27/2020
DESCRIPTION	
ISSUED FOR BID	
FGM ARCHITECTS	
1511 W. 24th St. Suite 700 Oak Brook, IL 60181 630.574.8300 (O) 630.574.8300 (F) #151-083525	
CICERO WEST SEALANT REPLACEMENT CICERO SCHOOL DISTRICT #99 4937 West 23rd Street Cicero, IL 60804	
EXTERIOR BUILDING ELEVATIONS	
SHEET NO.	
A3.1.2	
JOB NO. 20-2816.01 © 2020 FGM Architects Inc.	

ATTACHMENT B

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PROJECT:

COLUMBUS WEST SEALANT REPLACEMENT

Columbus West Elementary School
5425 WEST 31ST STREET
CICERO, ILLINOIS 60804

OWNER:

CICERO SCHOOL DISTRICT #99

5110 WEST 24TH STREET
CICERO, ILLINOIS 60804

ISSUANCE:

ISSUED FOR BID - February 27, 2020

FGMARCHITECTS

ARCHITECT

FGM Architects Inc.
1211 West 22nd Street
Oak Brook, Illinois 60523
Phone : 630.574.8300
www.fgmarchitects.com

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1. Products: Subject to compliance with requirements, provide one of the following
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b. Pccora Corporation: 301 NS
c. Sika Corporation, Construction Products Division: Sikasil-WS 290
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E. Tooling of Non-sag Sealants: Immediately after sealant application and before skinning or curing begins, tool sealants according to requirements specified in subparagraphs below to form smooth, uniform beads of configuration indicated; to eliminate air pockets; and to ensure contact and adhesion of sealant with sides of joint.
1. Remove excess sealant from surfaces adjacent to joints.
2. Use tooling agents that are approved in writing by sealant manufacturer and that do not discolor sealants or adjacent surfaces.
3. Provide concave joint profile per Figure 8A in ASTM C 1193, unless otherwise indicated.
- 3.4 CLEANING
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SEALANT NOTES

INDEX OF DRAWINGS	
SHEET NUMBER	SHEET NAME
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G1.0.0	COVER SHEET
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A3.1.0	EXTERIOR BUILDING ELEVATIONS
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DRAWING INDEX

GENERAL NOTES

NO.	DATE	DESCRIPTION	ISSUANCE
	02/27/2020	ISSUED FOR BID	

FGMARCHITECTS

1211 WEST 22ND STREET
OAK BROOK, ILLINOIS 60523
630.574.8300 (O)
ILLINOIS PROFESSIONAL DESIGN FIRM
#181-088626

COLUMBUS WEST SEALANT REPLACEMENT

CICERO SCHOOL DISTRICT #99

5425 West 31st Street
Cicero, IL 60804

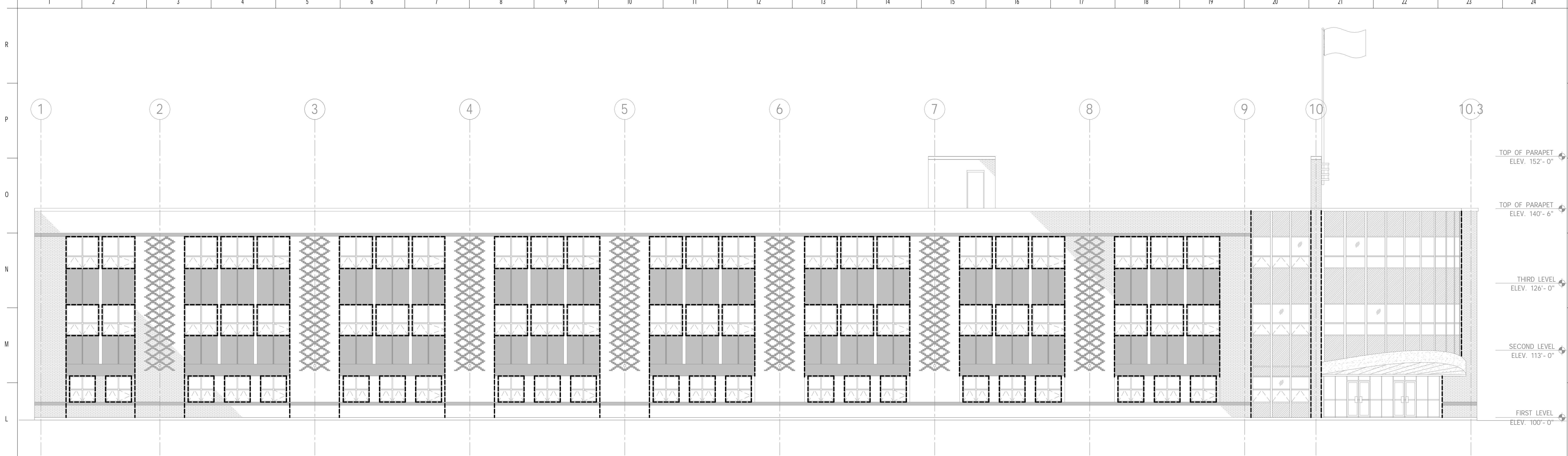
COVER SHEET

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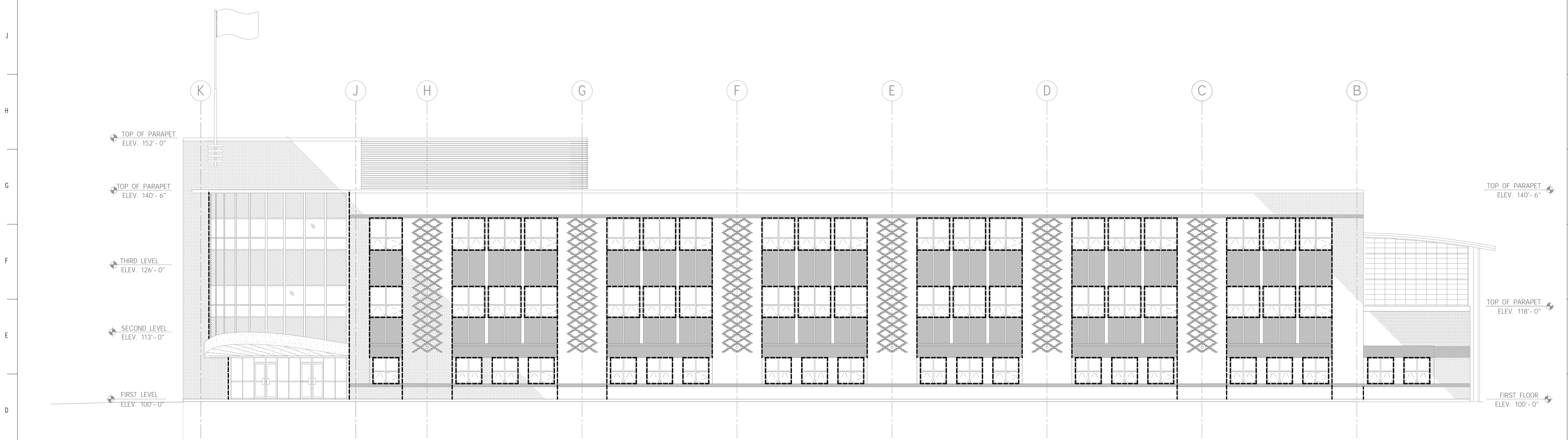
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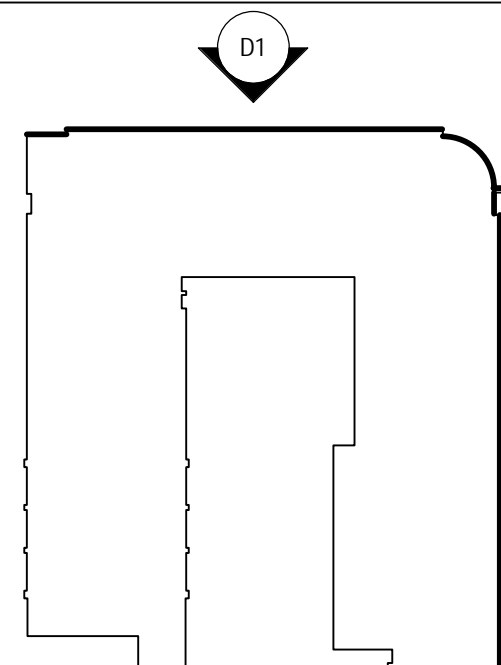
K1 EXTERIOR BUILDING ELEVATION - EAST
1/8" = 1'-0"



D1 EXTERIOR BUILDING ELEVATION - NORTH
1/8" = 1'-0"

----- REMOVE AND REPLACE BACKER ROD AND SEALANT

LEGEND



KEY PLAN

NO.	DATE	DESCRIPTION	ISSUANCE
1	02/27/2020	ISSUED FOR BID	
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FGM ARCHITECTS

1511 W. 25th St. Suite 700
Oak Brook, IL 60181
630.574.8300 (O)
#151-083525

COLUMBUS WEST SEALANT REPLACEMENT

CICERO SCHOOL DISTRICT #99

5425 West 31st Street
Cicero, IL 60804

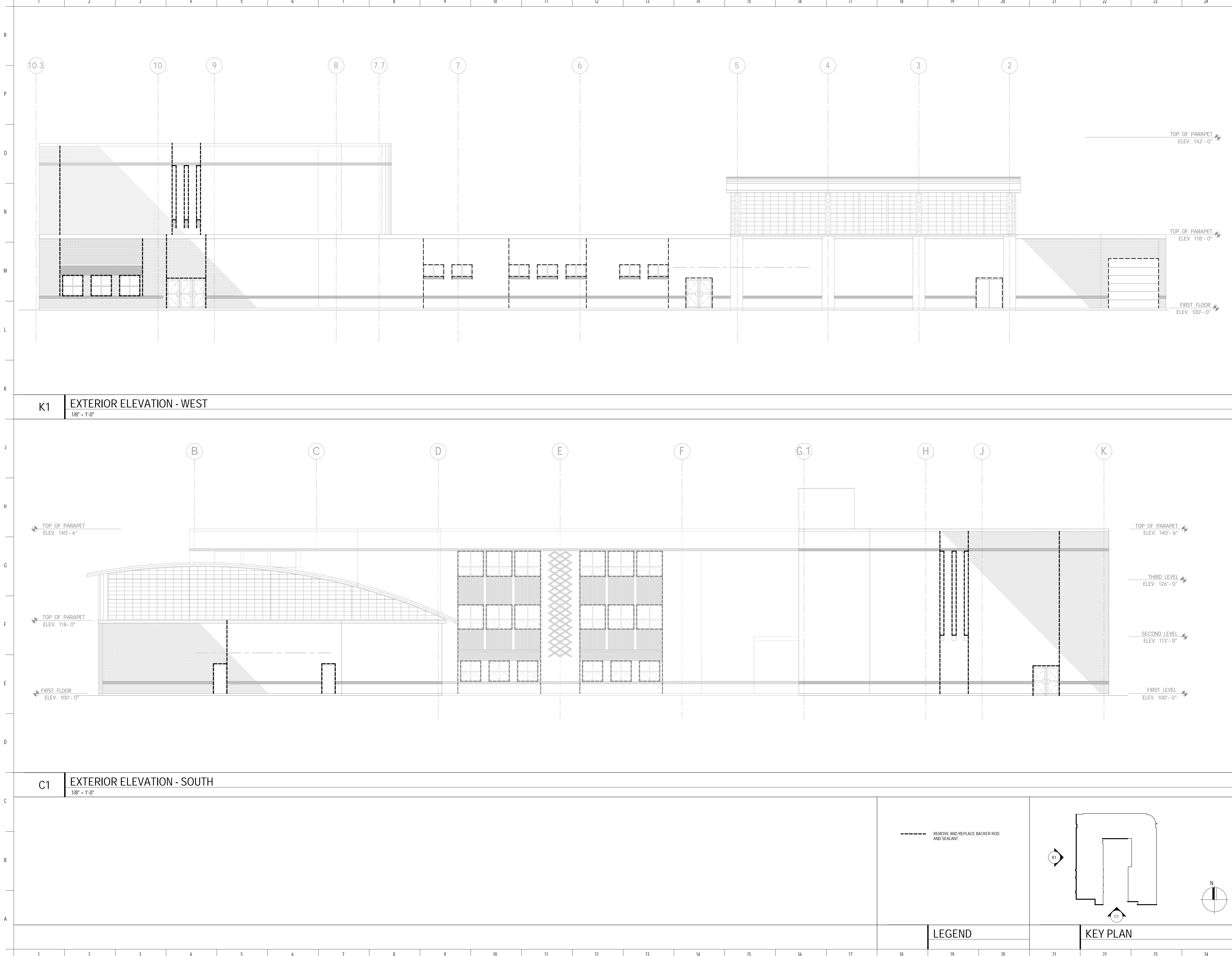
EXTERIOR BUILDING ELEVATIONS

SHEET NO.

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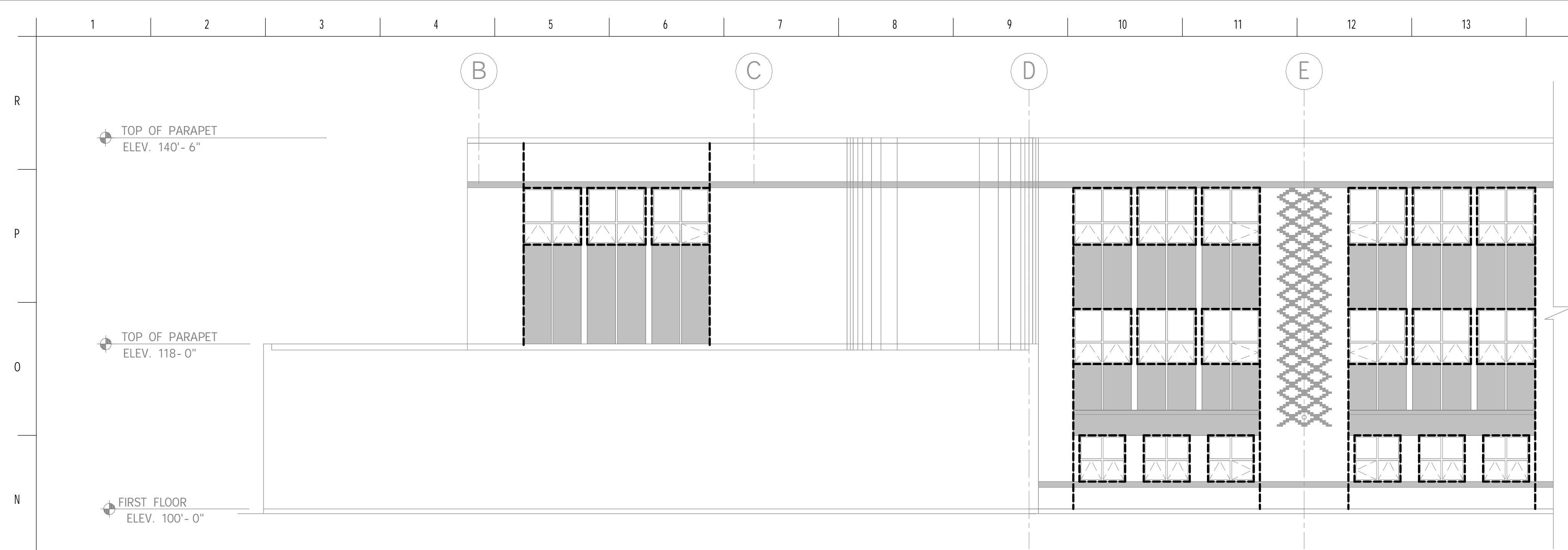
FGM ARCHITECTS
1511 W. 24th St. Suite 700
Oak Brook, IL 60181
630.574.8300 (O)
630.574.8300 (F)
#151-083525

COLUMBUS WEST SEALANT REPLACEMENT
CICERO SCHOOL DISTRICT #99
5425 West 31st Street
Cicero, IL 60804

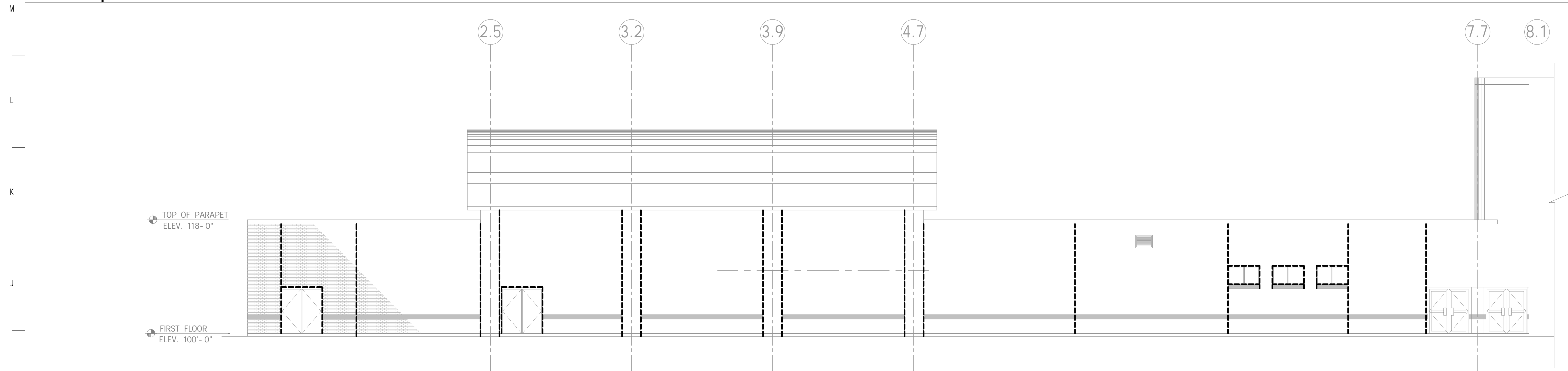
EXTERIOR BUILDING ELEVATIONS

SHEET NO. **A3.1.1**

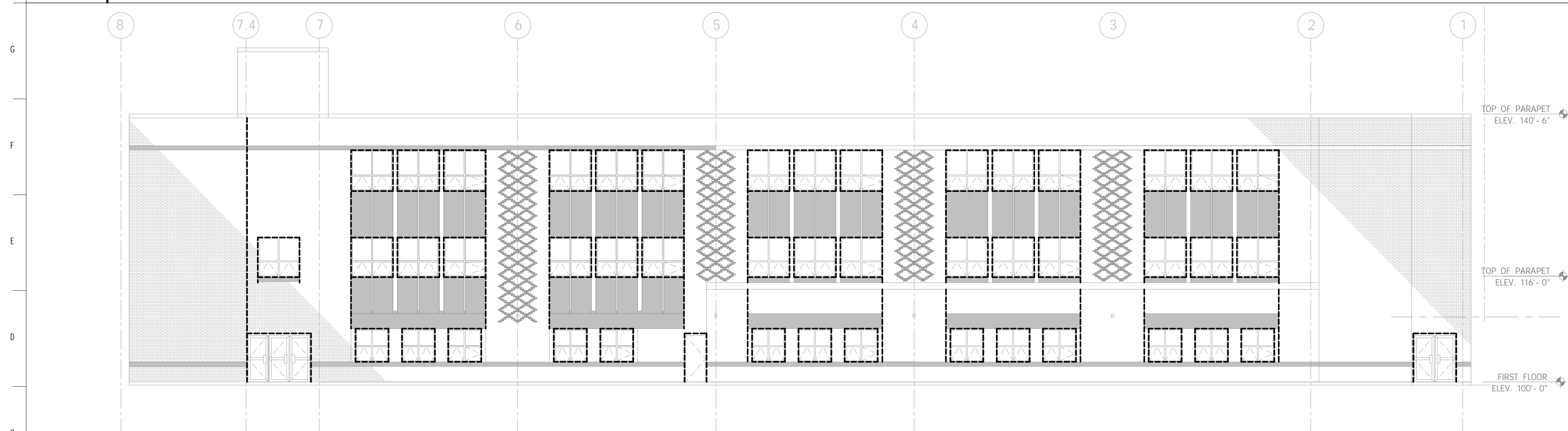
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N1	<p>EXTERIOR BUILDING ELEVATION - PARTIAL SOUTH ELEVATION</p> <p>1/8" = 1'-0"</p>
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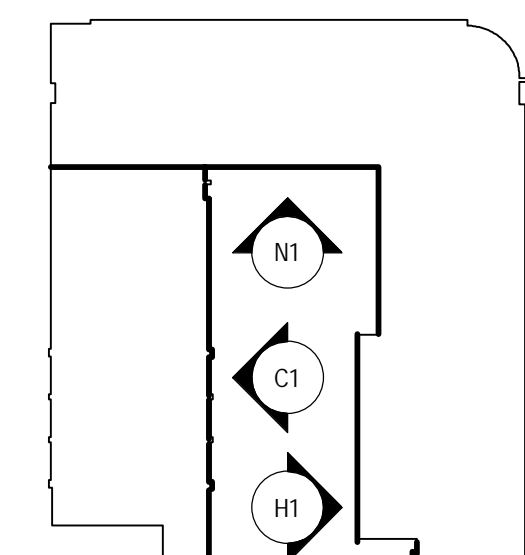
H1	EXTERIOR BUILDING ELEVATION - EAST COURTYARD 1/8" = 1'-0"
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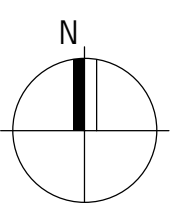
C1	EXTERIOR BUILDING ELEVATION - WEST COURTYARD 1/8" = 1'-0"
----	--

----- REMOVE AND REPLACE BACKER ROD
AND SEALANT

LEGEND



KEY PLAN

[illegible]

FGM ARCHITECTS

1211 W 22ND ST, SUITE 700
OAK BROOK, IL 60523
630.574.8300 (O)
ILLINOIS PROFESSIONAL DESIGN FIRM
184-000350

COLUMBUS WEST SEALANT REPLACEMENT
CICERO SCHOOL DISTRICT #99

5425 West 31st Street
Cicero, IL 60804

EXTERIOR BUILDING ELEVATIONS

SHEET NO.

A3.1.2

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