


Non-Homeroom Teachers: Viewing Student Attendance in PowerSchool

 PowerSchool



































































Welcome, [Help](#)

School: Cicero East School Term: 16

Navigation
PowerTeacher Pro
Start Page
Daily Bulletin
Schedule
Staff Directory
Report Cards
Meals
Personalize
Reports
Recommendations

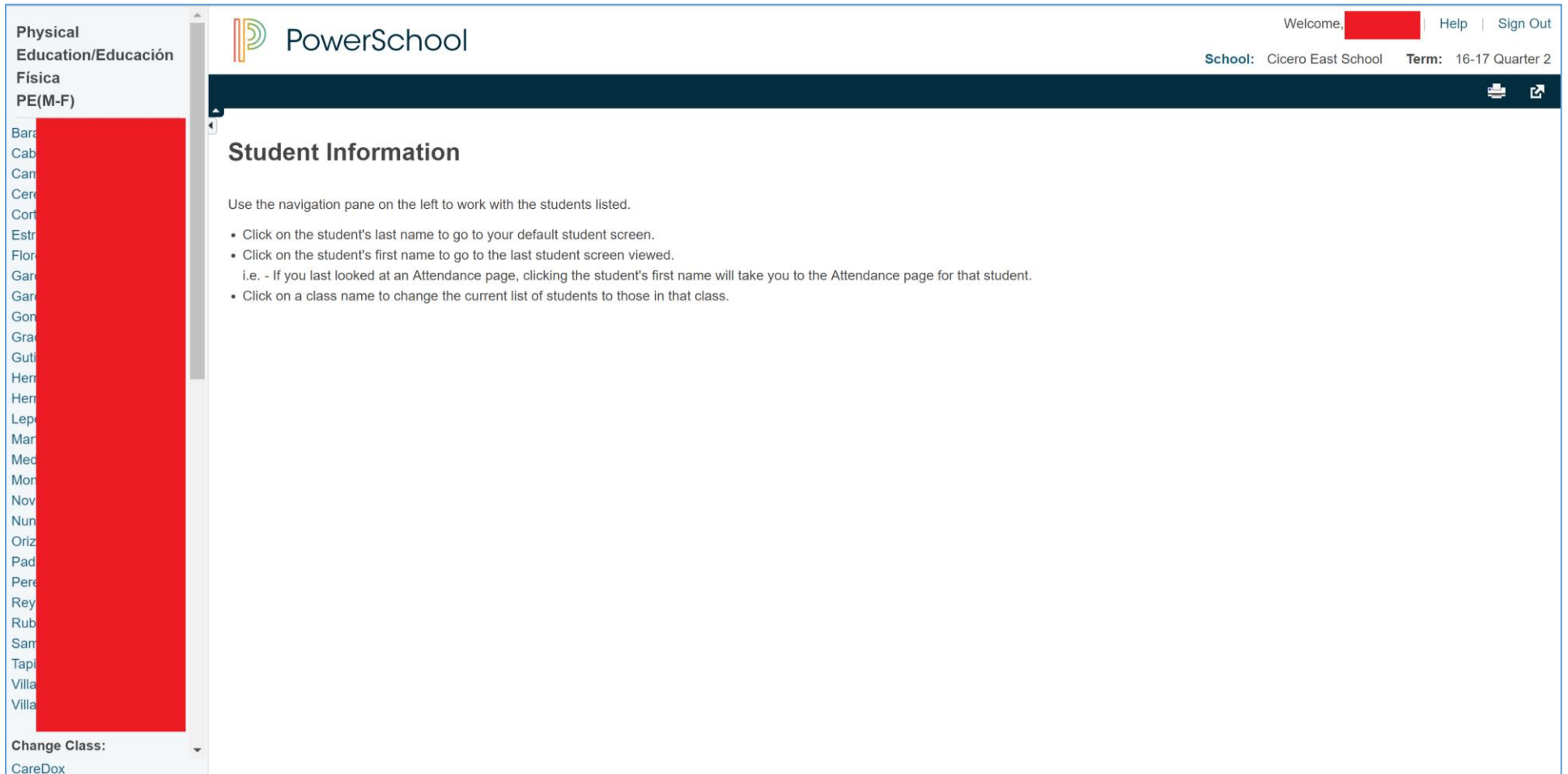
PTG 2.8
Launch
District Code
XCZB
Download on the App Store

Current Classes

PE(M-F)	Physical Education/Educación Física PowerTeacher Pro	106						
PE(M-F)	Physical Education/Educación Física PowerTeacher Pro	114						
PE(M-F)	Physical Education/Educación Física PowerTeacher Pro	102						
PE(M-F)	Physical Education/Educación Física PowerTeacher Pro	110						
PE(M-F)	Physical Education/Educación Física PowerTeacher Pro	112						
PE(M-F)	Physical Education/Educación Física PowerTeacher Pro	204						
PE(M-F)	Physical Education/Educación Física PowerTeacher Pro	111						
PE(M-F)	Physical Education/Educación Física PowerTeacher Pro	202						
PE(M-F)	Physical Education/Educación Física PowerTeacher Pro	207						
PE(M-F)	Physical Education/Educación Física PowerTeacher Pro	206						
PE(M-F)	Physical Education/Educación Física PowerTeacher Pro	212						

1. Log into PowerSchool.
2. Click on the student backpack for a class.

Non-Homeroom Teachers: Viewing Student Attendance in PowerSchool



The screenshot shows the PowerSchool interface. On the left is a navigation pane with a list of teachers' names, each preceded by a red square. The names include: Physical, Education/Educación, Física, PE(M-F), Bara, Cab, Cam, Cere, Cort, Estr, Flor, Gar, Gar, Gon, Gra, Guti, Her, Her, Lep, Mar, Med, Mor, Nov, Nun, Oriz, Pad, Pere, Rey, Rub, Sam, Tapi, Villa, and Villa. Below this list is a 'Change Class:' dropdown menu currently set to 'CareDox'. The main header area displays the PowerSchool logo, a 'Welcome, [redacted]' message, and links for 'Help' and 'Sign Out'. Below the header, it shows 'School: Cicero East School' and 'Term: 16-17 Quarter 2'. The main content area is titled 'Student Information' and contains instructions: 'Use the navigation pane on the left to work with the students listed.' followed by three bullet points: 'Click on the student's last name to go to your default student screen.', 'Click on the student's first name to go to the last student screen viewed. i.e. - If you last looked at an Attendance page, clicking the student's first name will take you to the Attendance page for that student.', and 'Click on a class name to change the current list of students to those in that class.'

3. Click on a student's name from the navigation menu.

Non-Homeroom Teachers: Viewing Student Attendance in PowerSchool

Physical Education/Educación Física

PE(M-F)

Welcome, [Redacted] Help | Sign Out

School: Cicero East School Term: 16-17 Quarter 2

Schedule

Estrada, Miguel 4 990013957 CIE

Exp	Trm	Crs-Sec	Course	Teacher	Room	E	S
ART(M-F)	16-17	4A-106	Art/Arte	Miller, Letisha	106		
COM(M-F)	16-17	4CO-106	Computers/Computadoras	Cracco, Melissa	106		
LA(M-F)	16-17	4LA-106	Language Arts/Lenguaje	Cunat, Nancy	106		
MAT(M-F)	16-17	4M-106	Math/Matemáticas	Cunat, Nancy	106		
MED(M-F)	16-17	4ME-106	Media/Biblioteca	Kachka, Arlene	106		
MUS(M-F)	16-17	4MU-106	Music/Música	Martinez, Jaime	106		
PE(M-F)	16-17	4PE-106	Physical Education/Educación Física	Flaws, Anna	106	06/25/2016	06/07/2017
RDG(M-F)	16-17	4R-106	Reading/Lectura	Cunat, Nancy	106	08/25/2016	06/07/2017
SCI(M-F)	16-17	4SC-106	Science/Ciencias	Cunat, Nancy	106	08/25/2016	06/07/2017
SS(M-F)	16-17	4SS-106	Social Studies/Estudios Sociales	Cunat, Nancy	106	08/25/2016	06/07/2017
HRA(M-F)	16-17	4HRA-106	Homeroom/Salón	Cunat, Nancy	106	08/25/2016	06/07/2017
HRP(M-F)	16-17	4HRP-106	Homeroom/Salón	Cunat, Nancy	106	08/25/2016	06/07/2017
RES(M-F)	16-17	4SW-1	Social Work Resource	Reingruber, Beth		09/09/2016	06/07/2017
RES(M-F)	16-17	4ESR-1	ESL Resource	Janovjak, Brianne		09/20/2016	06/07/2017
RES(M-F)	16-17	4INT-1	Interventions	Baena, Luis		09/20/2016	06/07/2017
RES(M-F)	16-17	4INT-2	Interventions	Bennett, Barbara		09/20/2016	06/07/2017
RES(M-F)	16-17	4INT-3	Interventions	Goosherst, Melissa		09/20/2016	06/07/2017
RES(M-F)	16-17	4LIT-1	Literacy Resource	Michalik, Christine		09/20/2016	06/07/2017

Select screens
 Select screens

 Cumulative Grade Information
 Demographics
 Graduation Plan Progress
 Meeting Attendance
 Net Access Summary
 Print A Report
Quick Lookup
 Recommendations
 Schedule
 Student Contacts
 Student Photo
 Submit Log Entry
 Teacher Comments
 Term Grades

4. From the 'Select screens' dropdown, select 'Quick Lookup.'

Non-Homeroom Teachers: Viewing Student Attendance in PowerSchool

Physical Education/Educación Física
CIE
Select screens ▼

Quick Lookup
Standards Grades

Exp	Attendance By Class										Course	Q1	Q2	Q3	Q4	Absences		Tardies	
	Last Week					This Week										Q2	16-17	Q2	16-17
	M	T	W	H	F	M	T	W	H	F									
ART(M-F)	Art/Arte Miller, Letisha - Rm: 106	A 96.9	A 100	--	--	0	0	0	0
COM(M-F)	Computers/Computadoras Cracco, Melissa - Rm: 106	A 92.7	--	--	--	0	0	0	0
LA(M-F)	Language Arts/Lenguaje Cunat, Nancy - Rm: 106	B 87	A 91.3	--	--	0	0	0	0
MAT(M-F)	Math/Matemáticas Cunat, Nancy - Rm: 106	A 90.8	B 80	--	--	0	0	0	0
MED(M-F)	Media/Biblioteca Kachka, Arlene - Rm: 106	A 93.1	A 90.5	--	--	0	0	0	0
MUS(M-F)	Music/Música Martinez, Jaime - Rm: 106	B 88.9	--	--	--	0	0	0	0
PE(M-F)	Physical Education/Educación Física Flaws, Anna - Rm: 106	A 94.3	B 83.3	--	--	0	0	0	0
RDG(M-F)	Reading/Lectura Cunat, Nancy - Rm: 106	B 85	F 50	--	--	0	0	0	0
SCI(M-F)	Science/Ciencias Cunat, Nancy - Rm: 106	B 87	--	--	--	0	0	0	0
SS(M-F)	Social Studies/Estudios Sociales Cunat, Nancy - Rm: 106	C 74.1	--	--	--	0	0	0	0
HRA(M-F)	UNX		UTAR			UTAR	EXC	UNX	UNX	UNX	Homeroom/Salón Cunat, Nancy - Rm: 106	--	--	--	--	10	13	2	3

5. On the right-hand side of the page, view the listing of absences and/or tardies for the student.
 - a. For elementary students, attendance is taken during the Homeroom AM (HRA(M-F)) and Homeroom PM (HRP(M-F)) periods.
 - b. For Junior High students, attendance is taken for each period.
6. Click on a BLUE (hyperlink) value in these columns for a detailed listing:

Dates of Attendance

CIE

Dates of all absences YTD:

1. 10/17/2016 - EXC
2. 10/19/2016 - UNX
3. 10/27/2016 - UNX
4. 11/03/2016 - UNX