



CICERO SCHOOL DISTRICT 99
5110 WEST 24TH STREET
CICERO, ILLINOIS 60804
(708) 863-4856

March 30, 2020

Dear Bidder:

The Board of Education ("Board of Education") of Cicero School District 99 (the "District"), Cicero, Illinois is requesting sealed bids for the five-year lease of two (2) new white multifunction school activity buses to begin with the 2020-2021 school year.

The enclosed bid form(s) must be used in submitting the sealed bids. The sealed bids must be received at the Administration Building, located at 5110 W. 24th Street, Cicero, Illinois, before **April 20, 2020 at 2:00 PM** at which time they will be publicly opened and read.

Unsigned or late proposals will not be considered. Indicate on the face of the sealed envelope:

SEALED BID FOR FIVE-YEAR LEASE OF TWO NEW WHITE MULTIFUNCTION SCHOOL
ACTIVITY BUSES
Opening Time: WEDNESDAY APRIL 20, 2020 AT 2:00PM

It is the intention of the Board of Education to award the bid at its May 20, 2020 regular meeting. The District may make such investigations as deemed necessary to determine the ability of the bidder to perform, and the bidder shall furnish to the District all such information for this purpose as the District may request. The District reserves the right to reject any or all bids if the evidence submitted by, or investigation of, such bidder(s) fails to satisfy the District that such bidder(s) is properly qualified to carry out the obligations of the contract. District further reserves the right to waive any minor irregularities or minor defects in the bids, which do not affect the price nor constitute some type of substitution for a designated item, and to accept the bid which is in the best interest of the District. Conditional bids will not be accepted. Strikeouts or addition of conditions or provisions or insertion of substitutes shall be reason for rejecting a bid without any specification of reason for the rejection. Any request for information shall be made to MeriAnn Besonen Executive Director of Business Affairs/CSBO, but the response may not be used as a condition to any bid being submitted.

Sincerely,

MeriAnn Besonen

MeriAnn Besonen

Executive Director of Business Affairs/CSBO

CICERO SCHOOL DISTRICT 99
5110 WEST 24TH STREET
CICERO, ILLINOIS 60804
(708) 863-4856

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CICERO SCHOOL DISTRICT 99
5110 WEST 24TH STREET
CICERO, ILLINOIS 60804
(708) 863-4856

REQUEST FOR SEALED BIDS

Cicero School District 99 is requesting sealed bids for the five-year lease of two (2) new white multifunction school activity buses to begin with the 2020-2021 School year. Bids must be received at the Business Office at 5110 W. 24th Street, Cicero, Illinois, 60804, before **2:00 p.m. on April 20, 2020**. Unsigned or late bids will not be considered.

BIDDING INSTRUCTIONS

1. The bids must be submitted only on the forms attached. The bids shall be in a sealed envelope, properly marked with:

**SEALED BID for FIVE-YEAR LEASE OF TWO NEW WHITE MULTIFUNCTION SCHOOL
ACTIVITY BUSES**

Opening Time: Monday April 20, 2020 AT 2:00PM

Oral, telephonic, telegraphic, or facsimile transmitted bids will not be accepted.

2. The District does not assume the responsibility for delayed postal deliveries and does not recognize postmarks as representing the fact that a bid has been "received" by the District before the specified deadline. The Bidder assumes all risk for any delay or defect in the submission of the bid.
3. All bids shall be submitted with each document being fully and properly completed. No claim for relief because of errors or omissions in the bid will be considered, and bidders will be held strictly to the bids as submitted. Signatures shall be executed by a principal duly authorized to execute contracts. The bidder's name shall be fully stated. Should bidders find any discrepancies in, or omissions from, any of the documents, or be in doubt as to their meanings, they shall advise the Executive Director of Business Affairs/CSBO, at (708) 863-4856 or mbesonen@cicd99.edu, no later than **4 p.m. on April 15, 2020**, who will issue the necessary clarifications to all prospective bidders by means of addenda, as may be appropriate. Bidders may rely only on information contained in the bid documents and provided in written addenda during this bid process and shall not rely on any oral information or interpretations given by any representatives or agents of District.
4. Bids may be withdrawn by letter, telegram, or in person prior to the time and date established for the opening of bids.

5. Where the specifications indicate a particular brand or manufacturer's catalog number, it shall be understood to mean that or an equivalent. It is the intent of this specification to define essential minimum requirements as to the quality of material, construction, finish, and overall workmanship. Where no brand is indicated, vendor shall specify a brand.
6. Each bidder submitting a bid on a brand other than those specified shall include with the bid a full listing of the features of the product, manufacturing plant location, current catalog picture and detailed specifications on the brand proposed. Failure to do so may eliminate the bid from consideration. The District reserves the right to make the final determination, in its sole discretion, as to the comparability of the specifications.
7. Bidders must complete, date and sign the affidavits and certifications accompanying this bid document. Failure to do so may result in rejection of the bid. Bidders agree to comply with all pertinent statutes of the State of Illinois relative to employment in connection with public contracts including, but not limited to, the pertinent provisions of the Illinois Fair Employment Practices Act, as amended; and agree that no unfair employment practice as defined therein, be committed by the bidder, its subcontractor, suppliers of materials or services to the bidder or his subcontractors, or any labor organization furnishing skilled or unskilled labor to the bidder or his subcontractors.
8. The District may require, upon request, evidence as to the financial stability of a bidder. Upon request, the bidder shall provide the following information to the District within 48 hours:
 - A. The name of any owner or co-owner, equity of each co-owner or corporate offices of the entity submitting the bid, and the name, address, and business telephone number of each such person(s).
 - B. The last financial statement and balance sheet of the bidder, including a specification in detail of all loans outstanding, or a copy of the last certified annual audit.
9. The District reserves the right to request samples of products to determine comparability. Samples of items must be furnished free of charge to the District. Individual samples must be labeled with the Bidder's name, bid number, item reference, manufacturer's brand name and number.
10. To the extent applicable, the successful bidder shall supply, at no cost to the District, a detailed service manual, parts list, and list of service locations.
11. The District reserves the right to review all bids submitted for a period of sixty (60) days after the bid due date, and by submitting a bid, the Bidder agrees that the amount specified in his/her bid shall remain firm and in full force and effect for such sixty (60) day period. No Bidder shall modify, withdraw, or cancel his/her bid, or any part thereof, for sixty (60) days after said bid due date, and no attempted modification, withdrawal, or cancellation shall be valid.

12. The District, through its Executive Director of Business Affairs/CSBO, will make such investigation as is necessary to determine the ability of the bidder to fulfill bid requirements. The bidder shall furnish such information as may be requested and shall be prepared to show financial data or other information the District deems necessary to evaluate the financial stability of the bidder.
13. The Board of Education reserves the right to reject any and all bids, to waive any technicalities in the bid, to award each item to different vendors or all items to a single vendor and to determine whether in the opinion of the Board of Education: (a) an equal or alternate is a satisfactory substitute, (b) an early delivery date is entitled to more consideration than price, (c) an earlier delivery date is to be disregarded because of the reputation of the vendor for not meeting delivery dates, (d) a vendor is not a responsible vendor and should be disregarded and (e) what exceptions or deviations from written specifications will be accepted. The Board of Education will authorize the release of purchase orders upon acceptance of proposals. In the event of pricing errors, the prices bid by the bidder will prevail and be considered accurate.
14. The District is exempt from paying Illinois Use Tax and sales to the Board are exempt from Illinois Retailer's Occupation Tax.
15. The District is exempt from paying Federal Excise Taxes (I.R.S. ch. 32, subchapter G, para. 4221).
16. All pricing shall be on an F.O.B. destination basis with cost of packing, transportation and delivery included in the price. Shipments shall become property of the consignee after delivery and acceptance.
17. Delivery tickets must accompany each shipment, if applicable. Purchase order number and vendor name must appear on each delivery ticket and invoice.
18. As required by law, labor estimates for this project shall be based upon those prevailing wage assignments as indicated by the Illinois Department of Labor, appropriate trade, and municipality specification work shall be performed in Cook County.

BIDDING TERMS & CONDITIONS

1. All bids submitted shall be guaranteed for a period of not less than one year (365 days) from the date of bid opening and shall be considered firm price upon receipt of a District purchase order.
2. The successful bidder will be required to enter into a contract incorporating the terms and conditions of this bid.
3. The District reserves the right to return, at vendor's expense, any part or all of a shipment not in compliance to specifications or to the terms and conditions of this document. It is planned that deliveries be accomplished during normal business hours of the District from 7:30 a.m. to 3:00 p.m.
4. No minimum order requirements may be made by a bidder. The District shall order its requirement from the successful bidder. The District reserves the right to place orders at quantity levels that the District determines, in its sole discretion, are required. The District expressly reserves the right to place orders at quantity levels that meet its requirements, including the right to place orders above or below the estimated quote quantity listed on the Bid Quotation Form included with this Bid Package.
5. The successful bidder shall purchase and maintain such insurance as will protect the successful bidder from claims set forth below which may arise out of, or result from, the successful bidder's operations under the contract whether the operations be by the bidder, by a subcontractor, or by anyone employed by them. Such insurance shall be acquired for and on behalf of the successful bidder in protecting the bidder from claims for damages for bodily injuries, including sickness or disease, death and for care and loss of services, as well as from claims for property damages, including loss of use, which may arise from operations under the contract, whether such operations be by the bidder or anyone directly or indirectly employed by him or her. The successful bidder shall carry the following insurance coverage and types at a minimum:
 - A. Commercial General Liability: Coverage shall have minimum limits of \$1,000,000 each occurrence, and \$3,000,000 aggregate combined single limit for bodily injury liability and property damage liability, with a \$5,000,000 umbrella. This shall include premises and operations, independent contractors, products and complete operations, contractual liability, and personal injury liability.
 - B. Business and Vehicular Liability: Coverage shall have minimum limits of \$1,000,000 per accident for bodily injury liability and property damage liability. This shall include owned vehicles, hired and non-owned vehicles, and employee non-ownership.
 - C. Property Insurance: Coverage shall be all risk and shall be in a broad form basis, including coverage for explosion, collapse, and damage in and around District property. The coverage also should include off-site and in-transit liability.

D. Worker's Compensation

- | | |
|--------------------------|---------------------------------|
| a. State: | Statutory |
| b. Applicable Federal: | Statutory |
| c. Employer's Liability: | \$100,000 per Accident |
| | \$500,000 Disease, Policy Limit |
| | \$100,000 Disease, Each Empl. |

The successful bidder shall be responsible for all losses which fall under any deductibles on required insurance coverage.

If subcontractors are employed, the successful bidder shall procure and maintain bodily injury and property damage liability insurance for and on behalf of the bidder for claims and damages arising out of acts of subcontractors in the same amounts as required for claims and damages arising out of acts of the successful bidder.

6. The successful bidder shall assume all liability for, and shall protect, defend, indemnify and hold harmless, the Board of Education, its members individually, the District, its officers, employees, servants and agents, from and against all claims, actions suits, judgments, costs, losses, expenses and liabilities of any kind or nature including reasonable legal fees incurred by owner arising out of:

- A. Any infringement (actual or claimed) of any intellectual property rights, including but not limited to, patents, copyrights or trade names by reason of any work performed or to be performed by the successful bidder or by reason of anything to be supplied by the successful bidder.
- B. Bodily injury, including death, to any person or persons (including successful bidder's officers, employees, agents and servants) or damage to or destruction of any property, including the loss of use thereof:

-Caused in whole or in part by an act, error or omissions by the successful bidder or any subcontractor or anyone directly or indirectly employed by any of them regardless of whether or not it is caused in part by a party to be indemnified hereunder.

-Arising directly or indirectly out of the presence of any person in or about any part of the project site or the streets, sidewalks and property adjacent thereto.

-Arising directly or indirectly out of the use, misuse or failure of any machinery or equipment used directly or indirectly by the successful bidder.

7. The successful bidder will comply with all applicable State and Federal laws as they relate to employee safety, including, but not limited to AHERA, OSHA, Confined Space Entry, Employee Right to Know, Respiratory Protection, NESHAP, Look out Tag Out, etc.
8. In the event a bidder damages the District's property, the bidder shall, at the bidder's sole cost, restore the property or any surrounding area. Such restoration shall be to a condition at least equivalent to the condition of the affected area immediately before the destruction or damage. If the bidder does not repair such damage within 14 days after receiving written notice from the District, or such lesser time if the District determines the damage creates an emergency situation, the District may repair the

damage and the bidder shall reimburse the District for the costs the District incurs within 14 days after the District provides a written invoice to the bidder.

9. Bidder must be an authorized dealer and/or installer of products bidder is bidding on. Bidder must supply a list of references of like products and/or installations. Reference sheet is attached.
10. During the performance of the obligations contemplated herein (whether or not federal funds are involved) the successful bidder agrees as follows:
 - A. The bidder will not unlawfully discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, age, order of protection status, marital status, physical or mental disability, military status, sexual orientation, pregnancy, or unfavorable discharge from military service, as those terms are defined in the Illinois Human Rights Act, (775 ILCS 5/1-10 et. seq. (hereinafter "unlawful discrimination"). The bidder will take affirmative action to ensure the applicants are employed, and that employees are treated equally during employment, without unlawful discrimination. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The bidder agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
 - B. Bidders will, in all solicitations or advertisements for employees placed by or on behalf of the bidder, state that all qualified applicants will receive consideration for employment without unlawful discrimination.
11. If applicable, vendor shall authorize and be subject to criminal history records checks and checks of the Statewide Sex Offender Database and Statewide Child Murderer and Violent Offender Against Youth Database, as required by the Illinois School Code.

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Submittal Checklist

Remember to submit the following items with your bid. Failure to do so may result in rejection of the bid.

- ☐ Signed Bid Scope and Bid Specifications
- ☐ Signed Bid Proposal with Federal Employee Identification or Social Security Number
- ☐ Non-Collusion Affidavit signed and notarized
- ☐ Vendor's Certification for Illinois Drug-Free Workplace Act Signed by Representative and Attester
- ☐ Certification of Compliance with Illinois Human Rights Act
- ☐ Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion
- ☐ Minority and Women Owned Business Concern Representation
- ☐ Certificate Regarding Prevailing Wages and Equal Employment Opportunities
- ☐ Reference Sheet
- ☐ Statement of No Interest (if applicable)
- ☐ Any necessary Literature or information (if applicable)

Bid Scope
Five-Year Lease of Two (2) New White Multifunction School Activity Buses
Beginning with the 2020-2021 School Year

Cicero School District 99 is seeking to lease 2 new 14 passenger white multifunction school activity buses for a term of five years, beginning with the 2020-2021 school year.

BID SPECIFICATIONS
BID FOR FIVE-YEAR LEASE OF TWO (2) 14 PASSENGER GAS MFSAB G5
SPECIFICATIONS BEGINNING WITH THE 2020-2021 SCHOOL YEAR

GENERAL REQUIREMENTS

1. Bids will be accepted for complete units only. These complete units must be submitted by a Dealer who is authorized to do business in the State of Illinois. Complete units will be those submitted by authorized body company distributors.
2. Body company distributors will maintain at all times a complete service facility including, but not limited to: repair or replacement parts inventory, factory trained service personnel, 800 phone numbers for toll free calls, facilities in the State of Illinois to perform complete body warranty and/or repair services. Bids from distributors that do not have these basic operations will not be accepted. Please list your 800-phone number: _____.
3. Bids will include delivery of the completed units to the Cicero School District 99, in Cicero, Illinois and be completely serviced before delivery. This service will include: complete chassis and complete body inspection by body distributor. Units will be full of all fluids, completely cleaned inside and outside, all optional equipment installed and working properly. Units that have not been serviced or delivered directly from the factory will not be accepted. Written inspection forms must be provided if requested. **Delivery must be completed by August 14, 2020.** Failure of the Bidder to perform by the delivery date shall render this contract null and void. Upon this contract being declared null and void, any monies, fees or otherwise, paid by the District to the Bidder, in relation to this bid and/or contract, shall be returned to the District.
4. The equipment proposed must meet or exceed all requirements set forth in the Illinois Minimum Standards for School Buses and Federal Motor Vehicle Safety Standards established by the Federal Department of Transportation. Complete certification must be available if requested.
5. Any and all exceptions to the specifications outlined herein, and attached in Exhibit A, must be noted and thoroughly explained in the bid proposal. The bidder must provide, with any exceptions, detailed specifications so the District and/or Board of Education can make the necessary comparisons to enable a proper decision. Failure to do so may result in rejection of your bid for non-compliance. These specifications must be returned with the bid proposal.
6. The Board of Education reserves the right to reject any or all bids, to waive any and all technicalities and to award the contract to the best bidder.

Name of Dealer _____

Signed _____ Title _____

Address _____

City, State and Zip _____

CICERO SCHOOL DISTRICT 99

BID PROPOSAL

Five-Year Lease of Two (2) New White Multifunction School Activity Buses Beginning with the 2020-2021 School Year

Five year lease 14-Passenger White Activity Buses	\$	X 2 =	\$
Total Annual Cost:			\$
Total 5 Year Cost:			\$

We hereby agree to furnish the heretofore named articles as shown at the prices stated within the delivery time allotted and that quantity and quality will be in conformance with the stated specifications. The signing of this bid form is construed as acceptance of all provisions contained herein.

Authorized Rep.

Name: _____
Please print

Signature: _____ Date: _____

Title: _____ E-mail Address: _____

Name of Firm: _____

Address: _____

Phone Number: _____ FEIN/Social Security #: _____

Fax Number: _____ Website address: _____

Does the company have a current contract with the State of Illinois? Yes _____ No _____

ADDENDA ACKNOWLEDGMENT

The undersigned acknowledges receipt of the following addenda: (List by number and date appearing on each addendum).
If all addendums are not acknowledged, the bid may be considered non-responsive.

<u>Addendum #</u>	<u>Dated</u>	<u>Addendum #</u>	<u>Dated</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

CICERO SCHOOL DISTRICT 99

NON-COLLUSION AFFIDAVIT

STATE OF ILLINOIS

)
) SS
)

COOK COUNTY

The undersigned bidder or agent, being duly sworn, on oath that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him/her, entered into any combination, collusion or agreement with any person relative to the price to bid by anyone at such letting, nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He/she further says that no persons or persons, firms or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

Vendor or Agent

For: _____
Firm or Corporation

Subscribed and sworn to before me this _____ day of _____, 20__.

My Commission Expires: _____

Signature of Notary Public: _____

CERTIFICATION

The bidder hereby certifies that the bidder is not barred from bidding on this contract as a result of a violation of either bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended, and that the bidder hereby certifies that it can enter into the contract provided herein and further acknowledges that the contract may be void if this certification is deemed false.

Signature

CICERO DISTRICT 99

CERTIFICATION OF COMPLIANCE WITH ILLINOIS DRUG FREE WORKPLACE ACT

Business Name: _____

Address: _____

Telephone: _____ Fax: _____

The undersigned contractor hereby certifies (check the one that applies):

_____ Having fewer than twenty-five (25) employees, it is not subject to the requirements of Section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3).

_____ Having twenty-five (25) or more employees, it shall provide a drug-free workplace pursuant to Section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3) for all employees engaged in the performance of work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and further certify that the bidder is not eligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

_____ As an individual, it shall comply with Section 4 of the Illinois Drug Free Workplace Act (30 ILCS 580/4) and will refrain from the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the contract.

By:

Signature

Printed Name of Signer

Printed Title of Signer

Date

Attest:

If a corporation

Signature

Printed Name of Signer

Printed Title of Signer

CICERO SCHOOL DISTRICT 99

CERTIFICATION OF COMPLIANCE WITH ILLINOIS HUMAN RIGHTS ACT

All successful contractors must comply with the provisions of the Illinois Human Rights Act dealing with equal employment opportunities (Section 2-105, 775 ILCS 5/2-105) including equality of employment opportunity and the regulations of the Department of Human Rights of the State of Illinois and also must provide for the adoption and implementation of written sexual harassment policies. The contract with the successful bidder will provide for this requirement. The statutory provisions require that the written sexual harassment policy include at a minimum the following information: (i) the illegality of sexual harassment, (ii) the definition of sexual harassment under Illinois law, (iii) a description of sexual harassment, utilizing examples; (iv) a vendor's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and the Human Rights Commission; (vi) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act.

Firm Name: _____

Address: _____

Signature of Officer

Title: _____

Subscribed and sworn to

Before me this _____ day

of _____, 20__

Notary Public

ILLINOIS STATE BOARD OF EDUCATION
**Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Orders 12549 and 12689. Debarment and Suspension, 2 CFR part 3485, including Subpart C Responsibilities of Participants Regarding Transactions (also see federal guidance at 2 CFR part 180). Copies of the regulations may be obtained by contacting the Illinois State Board of Education.

BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS BELOW.

CERTIFICATION

The prospective lower tier participant certifies, by submission of this Certification that:

- (1) Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- (2) It will provide immediate written notice to whom this Certification is submitted if at any time the prospective lower tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances;
- (3) It shall not knowingly enter any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated;
- (4) It will include the clause titled Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions;
- (5) The certifications herein are a material representation of fact upon which reliance was placed when this transaction was entered into; and
- (6) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this Certification.

Organization Name

PR/Award number or Project Name

Name and Title of Authorized Representative

Signature/Date

Instructions for Certification

1. By signing and submitting this Certification, the prospective lower tier participant is providing the certifications set out herein.
 2. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
 3. Except for transactions authorized under paragraph 3 above, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
 4. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used herein, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549 and Executive Order 12689. You may contact the person to which this Certification is submitted for assistance in obtaining a copy of those regulations.
 5. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to check the "GSA Government Wide System for Award Management Exclusions" (SAM Exclusions) at <http://www.sam.gov>.
 6. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required herein. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- ISBE 85-24 (11/05)

CICERO SCHOOL DISTRICT 99

MINORITY, PERSON WITH DISABILITY-OWNED, AND FEMALE-OWNED BUSINESS CONCERN REPRESENTATION

Minority-Owned Business: a business which is at least 51% owned by one or more minority persons (as defined in Business Enterprise for Minorities, Females, and Persons with Disabilities Act) or in the case of a corporation, at least 51% of the stock in which is owned by one or more minority persons; and the management and daily business operations of which are controlled by one or more of the minority individuals who own it.

Individuals who certify that they are members of minority groups (African Americans, Hispanic Americans, Native Americans, Asian-Pacific Americans, Asian-Indian Americans, and other minorities) are to be considered minority-owned enterprises.

Female-Owned Business: a business which is at least 51% owned by one or more females (as defined in Business Enterprise for Minorities, Females, and Persons with Disabilities Act), or, in the case of a corporation, at least 51% of the stock in which is owned by one or more females; and the management and daily business operations of which are controlled by one or more of the females who own it.

Business Owned by a Person with Disability: a business that is at least 51% owned by one or more persons with a disability (as defined in Business Enterprise for Minorities, Females, and Persons with Disabilities Act) and the management and daily business operation of which are controlled by one or more or the persons with disabilities who own it. A not-for-profit agency for persons with disabilities that is exempt from taxation under Section 501 or the Internal Revenue Code of 1986 is also considered a “business owned by a person with a disability.

The definitions above are adopted from the Business Enterprise for Minorities, Females, and Persons with Disabilities Act, 30 ILCS 575/1 et. seq.

The District shall rely on written representations of concerns regarding their status as minority/female-owned businesses.

VENDORS MUST COMPLETE THE SECTION BELOW AND RETURN THIS FORM WITH THEIR BID. FAILURE TO DO SO MANY RENDER THE OFFEROR'S BID NOT RESPONSIVE.

A. Representation. The offeror represents that it is (), a minority-owned Business concern.

B. Representation. The offeror represents that it is (), a female-owned Business concern.

C. Representation. The offeror represents that it is (), a disabled-owned Business concern.

Please Check Appropriate Boxes

☐ African American (AFRAM) ☐ Caucasian (CAUC) ☐ Native American (NAAM)

☐ Hispanic American (HISP) ☐ Asian-Pacific (ASIAP)
American ☐ Asian-Indian (ASIAI)
American

☐ Other _____
(Please Identify) ☐ Female Owned (F)

Company Name _____ Address _____

City _____ State _____ Zip _____

Phone _____ Fax# _____ FEIN# _____

Signature of Company Official _____

Title _____ Date _____

CICERO SCHOOL DISTRICT 99

PREVAILING WAGES & EQUAL EMPLOYMENT OPPORTUNITIES

The undersigned hereby certifies that the Firm listed below is in compliance with and intends to be in compliance with at all times Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e. *et. seq.*, the Public Works Employment Discrimination Act, 775 ILCS 10/0.01, *et. seq.*, the Illinois Human Rights Act, 775 ILCS 5/1-101, *et. seq.*, Fair Labor Standards Act of 1938, 29 U.S.C. §201, *et. seq.*, the Minimum Wage Law, 820 ILCS 105/1, *et. seq.* and the Prevailing Wage Act, 820 ILCS 130/0.01, *et. seq.*

Firm Name: _____

By: _____
(Authorized Agent of Firm)

Title

Subscribed and sworn to

Before me this _____ day

of _____, 20_____

Notary Public

CICERO SCHOOL DISTRICT 99

REFERENCE SHEET

Please submit the names of accounts for whom you have provided similar products or services as those required herein.

1. Name _____
 Address _____

 Contact Person _____
 Telephone # _____

Length of time service has been provided _____

Summary of project/services:

2. Name _____
 Address _____

 Contact Person _____
 Telephone # _____

Length of time service has been provided _____

Summary of project/services:

3. Name _____
 Address _____

 Contact Person _____
 Telephone # _____

Length of time service has been provided _____

Summary of project/services:

CICERO SCHOOL DISTRICT 99

STATEMENT OF NO INTEREST

NOTE: If you are unable to submit a proposal for this work, please complete and return this form immediately.

The Business Office of Cicero School District 99 wishes to keep its vendors list file current. If for any reason you cannot supply the commodity/service noted on the attached solicitation, this form must be completed and returned to remain on the particular vendor list for future projects of this type.

We, the undersigned, have declined to submit a proposal on:

Proposal Name: _____

We are unable to submit a proposal for this work due to the following:

____ Too busy at this time ____ Unable to meet specifications

____ Bond requirement ____ Not engaged in this type work

____ Insurance requirement ____ Site location too distant

____ Length of time required to obtain payment

____ Project is ____ too large ____ too small

____ Remove us from your bidder's list for this commodity/service

____ Other (specify below)

____ Do you wish to be considered in the future for similar projects? ____ Yes ____ No

REMARKS:

Signature: _____

Name & Title: _____

Firm: _____

Phone: _____

Fax: _____

E-mail: _____

Address:

_____	_____	_____	_____
Street Address	City	State	Zip-Code

Date: _____

Return to: MeriAnn Besonen
 Business Manager/CSBO
 Cicero School District 99
 5110 W, 24th Street
 Cicero, IL 60804

EXHIBIT A

BUS

SPECIFICATIONS

CHASSIS SPECIFICATIONS

1. General Description
 - a) 2020 Micro Bird by Girardin.
 - b) General Motors 159" wheelbase chassis.
 - c) Dual rear Wheels.
2. Engine and Related Equipment
 - a) 6.0 Liter gas-powered engine
 - b) Heavy-duty dry element air filter.
 - c) Heavy-duty cooling system with fan clutch.
 - d) Single horizontal exhaust system with aluminized muffler and heat shields.
3. Transmission
 - a) Six (6) speed automatic with overdrive.
4. Axles and Suspension
 - a) 12,300 lb. GVWR Dual Rear Wheels
 - b) Front and rear dual-action heavy-duty shock absorbers.
 - c) Power steering, integral type.
5. Electrical Equipment
 - a) Alternator, 220 amp.
 - b) (2) Heavy-duty maintenance-free battery, 600 CCA each
 - c) Chassis FACTORY Cruise Control and Tilt Wheel
 - d) Dual note electric horn.
 - e) Dash mount combination air conditioner / heater / defroster.
 - f) AM/FM/CD stereo radio with four (4) roof mounted speakers
6. Instrumentation
 - a) Complete instrumentation including voltmeter, oil pressure, and coolant temperature gauge.
7. Brakes
 - a) Hydraulic type split system with front and rear anti-lock disc.
 - b) Parking brake cable to rear wheels.
8. Fuel Tank
 - a) 33-35 gallon capacity with heat shields.
9. Wheels and Tires
 - a) Disc wheels 16" x 6".
 - b) LT225/75R16-E all-season radial tires.

BODY SPECIFICATIONS

1. General Description
 - a) 2020 Micro Bird MFSAB by Girardin.
 - b) Seating capacity 14 passengers.
 - c) Overall Length 289"
 - d) Overall Height 118"
 - e) Interior Width 93"
 - f) Exterior Width 96"
 - g) Minimum interior headroom at aisle in the center of body 76" above floor covering. List headroom in the second body section:
2. Body Construction
 - a) Reinforced side impact barriers shall be incorporated into body design to enhance passenger protection in the event of a side impact. The side impact protection barrier shall be made of galvanized steel and shall be riveted to sub-floor and extend to the

seat cushion. A 3/16" thick L-shaped steel reinforcement shall be integrated into the seat rail and run the full length of the body.

- b) The front and rear end structures shall be made of steel square tubing protected against corrosion. Front and rear structures shall be mechanically affixed to sub-floor and roof bows.
- c) Butyl or soprema membrane shall be used as a barrier wherever dissimilar metals are in contact with each other in order to prevent galvanic reaction.
- d) Exterior side panels shall be made with 18 gauge pre-primed 5052 aluminum alloy for superior corrosion protection and paint adhesion.
- e) Upper side panels located immediately above side windows shall incorporate a drip rail that will run the full length of the body
- f) Lower side panels shall extend below centerline of rear axle for pedestrian safety.
- g) Rear cap shall be a (1) piece fiberglass reinforced composite panel with waterproof recessed locations for lights.
- h) Front cap shall be (2) pieces fiberglass reinforced composite panel with waterproof recessed locations for lights.
- i) Front more view window frame manufactured of (1) piece formed fiberglass.
- j) Body construction will conform to FMVSS220 and FMVSS221 for joint strength and rollover protection **including floor joints**.
- k) Body safety cage structure shall be mechanically fastened with avdel corrosion resistant, structural fasteners and rivets only.
- l) Roof bows shall be one piece, floor to floor, hat section type and shall be made of 16 gauge galvanized steel. Two, 18 gauge roll formed structural linear beams and four longitudinal aluminum structural beams shall extend the full length of the body and be mechanically attached to each roof bow.
- m) Exterior paint will be electrostatically applied, heat-cured polyurethane with ultraviolet resistance in NSB White and Black trim. **NO EXCEPTIONS.**
- n) Interior paint will be hot sprayed and will consist of baked enamel Astro White with Black trim.
- o) Aluminized inner side panels from window level to seat cushion.
- p) Complete undercoating will be applied to complete floor, wheelhouses, and skirts **before** body is mounted on chassis. Undercoating **will not** be applied to any part of the chassis including frame rails, fuel lines, electrical components, brake lines, etc. **NO EXCEPTIONS.**
- q) One (1) Transpec roof hatch.
- r) Plastic molded rear fenders
- s) Front and Rear Mudflaps

3. Rear Bumper

Bumper shall be 3/16" pressed steel channel, 10" high, and flanged 2" at top and bottom. The bumper shall wrap around the back corners of the bus and shall extend 12" forward measured from the rearmost point of the body at the floor line. The ends of the rear bumper shall be flush-mounted to the body sides and protected.

4. Doors

- a) All body doors shall be weather sealed with bulb type trim of EPDM rubber and ABS trim panels installed over door opening
- b) Electrically-operated entrance door will be outward opening type **-32" Wide Opening** with (1) piece glass panels in each leaf for unobstructed view.
- c) Steel Mesh Step under driver's door with holes to prevent ice/snow build up.
- d) Rear center emergency door will conform to FMVSS217 for emergency exits with a door retainer.
- e) Rear vandal lock with ignition interlock.
- f) Entrance handles both sides of stepwell.

5. Windshield and Windows

- a) (1) Push-out window on each side.
- b) Standard van chassis windshield, two-speed, bottom-mounted Intermittent, electric windshield wipers with washers.
- c) Split-sash side tinted windows 26% light transmission with tempered glass and extruded black aluminum frames.
- d) Upper glass and lower glass in rear emergency door to be tinted, and rear vision glass to be tinted 26% light transmission.

6. Seats and Upholstery

- a) Seating capacity will be 14
- b) (7) Cloth Freedman seats 35" with seat belts.
- c) Modesty panel between floor and bottom of barrier on right front side.
- d) Driver's seat will be high-back van type with shoulder restraint.
- e) Driver's seat aisle side armrest.
- f) Shoulder harness with wall-mounted retractor for driver's seat.
- g) Seats will be covered with **Fire Block** upholstery in solid Gray.
- h) Fire Block upholstered header pads above entrance and emergency doors

7. Floor Covering

- a) Fuel Sender Inspection Plate.
- b) Black rubber in driver's area.
- c) Molded rubber rear wheelhouse covers.
- d) Heavy-duty Gray rubber covering in aisle and on entrance steps.
- e) Heavy-duty white nosing on entrance door steps.
- f) 5/8" plywood floor over passenger area – screwed down.

8. HVAC

- a) Standard van chassis heater and defroster system.
- b) Minimum 42,000 BTU rear wall heater with one (1) two-speed blower.
- c) Rear in-wall A/C with 55,000 BTU: List BTU:
- d) Heater water cut-off valves.
- e) Flexible steel tubing or sheet metal covering all interior heater hoses.
- f) One (1) auxiliary multi-directional two-speed defroster fan mounted at right of windshield.

9. Electrical Equipment

- a) Radio AM/FM/CD.
- b) Child Check System.
- c) Backing Horn.
- d) All body circuit protectors will be protected with circuit breakers
- e) All body wiring will be color **and** number coded - **NO EXCEPTIONS.**
- f) All switches for electrical equipment will be back-lit rocker type with replaceable international symbol covers.
- g) Two (2) 4" LED combination stop and tail lights.
- h) Two (2) back-up lights.
- i) 7" LED turn signals with amber lenses flush mounted in rear.
- j) Armored LED side turn indicators will be mounted behind entrance door and in corresponding location on left-hand side.
- k) LED flush mount marker and clearance lights as per Federal and State requirements.
- l) LED stepwell light wired for operation with entrance door control.
- m) Interior dome lights, dual row in passenger compartment.
- n) Body solenoid switch.
- o) Body switches to be integrated into dash console and out of driver's line of sight.
- q) List location of switch panel

10. Mirrors

- a) Dual-head 7" x 10" **self-defrost** Rosco Avia type exterior rear view mirrors.
Mini-Hawkeye cross-view **self-defrost** mirrors mounted on both front fenders.
- b) 6" X 30" padded interior rearview mirror.

11. Miscellaneous Requirements

- a) 5-pound fire extinguisher with hose.
- b) First aid kit mounted and Body fluid kit on front header panel.
- c) Emergency triangular warning device kit mounted on front floor.
- d) Certificate/Document Holder
- e) Right Rear Luggage 31" x 50"
- f) Lettering for belt line on both sides (CICERO SCHOOL DISTRICT 99).
All Graphics figured out at a later date.